



## EXHIBITOR SHIPPING

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### WAREHOUSE SHIPPING ADDRESS

Freeman will accept crated, boxed or skidded materials beginning Wednesday, July 19, 2017 at the below address. Materials arriving after August 9, 2017 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 am - 3:30 pm.

EXHIBITING COMPANY NAME/BOOTH # \_\_\_\_\_

NAPE EXPO  
C/O FREEMAN  
9258 PARK SOUTH VIEW, SUITE 100  
HOUSTON, TX 77051

#### IMPORTANT INFORMATION:

- Freeman will accept crated, boxed or skidded material beginning Wednesday, July 19, 2017, at the above address.
- Material arriving after Wednesday, August 9, 2017, will be received at the warehouse with an additional after deadline charge.

### CONVENTION CENTER SHIPPING ADDRESS

Freeman will receive shipments at the address below beginning Monday, August 14, 2017 at 8:00 am. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight acceptance by the facility are the responsibility of the shipper.

EXHIBITING COMPANY NAME/BOOTH # \_\_\_\_\_

SUMMER NAPE 2017  
C/O FREEMAN  
GEORGE R. BROWN CONVENTION CENTER  
1001 AVENIDA DE LAS AMERICAS, LEVEL ONE  
HOUSTON, TX 77010

### MATERIALS HANDLING & FREIGHT

- Drayage charges may apply. Please contact Freeman for details.
- Freight moved into the facility after 4:30 pm on Monday, August 14, or Tuesday, August 15, will be subject to overtime rates.
- Freeman will begin returning empty containers as soon as the aisle carpeting is removed from the exhibit floor. The entire process will take approximately 3 hours.

### LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS in the information provided by Freeman to determine your needs. Exhibitors supervising Freeman Labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight Time and Overtime Hours.