

2026 NAPE Summit

February 19-20, 2026

George R Brown Convention Center

Houston, TX

Booth details**Booth equipment**

Each 10' x 10' booth will be set with 8' high black back drape and 3' high black side drape. Booths 300 sqft or less will receive an identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

A special discount Furnishings Package is being offered to exhibitors. The Furnishings Package is available until the discount deadline date of Tuesday, January 20, 2026.

Exhibit hall carpet

The exhibit area is not carpeted. The aisles will be carpeted in black. Exhibitors will be permitted to install flooring.

Show schedule**Discount price deadline**

To take advantage of advance order discount rates, place orders on FreemanOnline by January 20, 2026.

Exhibitor move-in

Monday, February 16, 2026	8:00 AM - 5:00 PM
Tuesday, February 17, 2026	8:00 AM - 5:00 PM
Wednesday, February 18, 2026	8:00 AM - 7:00 PM

Exhibit hall hours

Thursday, February 19, 2026	9:00 AM - 5:30 PM
Friday, February 20, 2026	9:00 AM - 1:00 PM

Exhibitor move-out

Friday, February 20, 2026	1:00 PM - 8:00 PM
Saturday, February 21, 2026	8:00 AM - 12:00 PM

Freeman will begin returning empty containers as soon as the aisle carpeting is removed or plastic covering has been laid in the aisles of the exhibit hall.

Shipping and material handling**Warehouse shipping address:**

Exhibiting Company Name / Booth Number
2026 NAPE Summit
C/O Freeman / PGL
960 Pleasantville Dr
Houston, TX 77029
USA

Warehouse shipping information

- Ship early to avoid delays and save money.
- Freeman will accept crated, boxed or skidded material beginning January 20, 2026 at the warehouse shipping address.
- Material arriving after February 09, 2026 will be received at the warehouse with an additional after deadline subject to change.

- Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or un-skidded machinery), cash on delivery (COD) shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 4,500 pounds or a single piece of freight beyond the dimensions of 108"H x 93"Wx 144" L.
- Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 2:30 PM.
- Certified weight tickets must accompany all shipments.
- If required, provide your carrier with this phone number: (888) 508-5054.

Show site shipping address:

Exhibiting Company Name / Booth Number

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George R Brown Convention Center

C/O Freeman

1001 Avenidas De Las Americas

Houston, TX 77010

USA

Show site shipping information

- Freeman will receive shipments at the exhibit facility beginning February 16, 2026.
- Shipments arriving before this date may be refused by the facility.
- Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.
- Certified weight tickets must accompany all shipments.
- Ensure your driver has the following information to expedite unloading and delivery to your booth: Show Name, Exhibitor Name, Booth #.
- If required, provide your carrier with this phone number: (888) 508-5054.

Service contractor contact information

Freeman

We want you to have a successful show. If we can be of assistance, please contact [Exhibitor Support](#). If you need to book or quote shipping services, please contact [Freeman Transportation®](#).

Exhibitor frequently asked questions

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline's FAQ.page](#).

Exhibitor service hours

Our Exhibitor Services team will be available from 8:00 AM - 5:00 PM from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

Pre-show checklist

Labor information

- Carefully read the Union Rules and Regulations to determine your labor needs.
- Refer to your ordering site under Display Labor for Straight time and Overtime hours.

Show paperwork and labels

- Complete the [Outbound Shipping](#) paperwork online and Freeman will gladly prepare your outbound Material Handling Agreement and labels in advance.
- Ensure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

During show checklist

On-site information

- Please arrive with enough time to set up your booth.

subject to change.

- Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk.

Move-out checklist

Dismantle and move-out information

- All exhibitor materials must be removed from the exhibit facility by February 21, 2026 - 12:00 PM.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by February 21, 2026 - 10:00 AM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

Excessive trash and booth abandonment

- Note that any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-out.
- Clear out booth. Any excessive materials left in the booth at the end of the event will be considered trash.