#### 2022 NAPE Summit

February 10 - 11, 2022 George R. Brown Convention Center Houston, Texas

#### EASY IS NICE, ON ANY DEVICE

FreemanOnline® provides you with all the right tools to ensure a seamless execution at show site, from move-in to move-out. With an enhanced FreemanOnline, we are making it easier than ever for you to get what you want to have a great event.

- · Access important show information
- Track freight
- Receive notifications
- Receive assistance through Concierge Services while at show site
- · Order Freeman products and services pre-show, during move-in and while the show is open
- Expedite the move-out process
- Access invoices after the show

#### **HEALTH AND SAFETY**

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. <u>Click Here</u> for our Health and Safety Resources.

#### **BOOTH EQUIPMENT**

Each 10' x 10' booth will be set with 8' high black back drape, 3' high black side dividers and a wastebasket. Booths 300 sqft or less will receive an identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

#### **EXHIBIT HALL CARPET**

The exhibit area is not carpeted; however, the aisles will be carpeted in black. To enhance the appearance of your booth, please refer to the flooring order form.

#### **DISCOUNT PRICE DEADLINE DATE**

Order early on <u>FreemanOnline</u> to take advantage of advance order discount rates, place your order by <u>January 10, 2022</u>.

#### **EXHIBITOR FREQUENTLY ASKED QUESTIONS**

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit <u>FreemanOnline's FAQ page</u>.

#### **SHOW SCHEDULE**

#### **EXHIBITOR MOVE-IN**

Monday	February 7, 2022	8:00 a.m	5:00 p.m.
Tuesday	February 8, 2022	8:00 a.m	5:00 p.m.
Wednesday	February 9, 2022	8:00 a.m	7:00 p.m.

#### **EXHIBIT HOURS**

Thursday	February 10, 2022	9:00 a.m	5:30 p.m.
Friday	February 11, 2022	9:00 a.m	1:00 p.m.

#### **EXHIBITOR MOVE-OUT**

Friday	February 11, 2022	1:00 p.m.	- 8:00 p.m.
Saturday	February 12, 2022	8:00 a.m.	- 12:00 p.m.

Freeman will begin returning empty containers as soon as the aisle carpeting is removed from the exhibit floor.

#### **DISMANTLE AND MOVE-OUT INFORMATION**

- All exhibitor materials must be removed from the exhibit facility by Saturday, February 12, 2022 at 12:00 p.m.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by <u>Saturday</u>, <u>February 12</u>, <u>2022 at 10:00 a.m</u>.

(502195) Page 1 of 4

#### **EXHIBITOR SERVICE HOURS**

Our Exhibitor Support team will be available from 8 a.m. - 5 p.m. from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

#### **POST SHOW PAPERWORK AND LABELS**

Exhibitor Support will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

#### **EXCESSIVE TRASH AND BOOTH ABANDONMENT**

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift & Rigging Labor, and/or Dumpster Fee. Please call Exhibitor Support at (888) 508-5054 for an estimate.

#### **SERVICE CONTRACTOR CONTACTS / INFORMATION:**

#### **FREEMAN**

(888) 508-5054 Fax (469) 621-5601 ExhibitorSupport@freeman.com

#### FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183 International Shipping Services or fax (469) 621-5810 or Exhibit.Transportation@freeman.com

#### FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at <u>FreemanOnline</u> by <u>January 10, 2022</u>. Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — **before**, **during** and **after** your show.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online, please call Exhibitor Support at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

#### SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # 2022 **NAPE Summit**C/O Jetco / Freeman
3010 Aldine Bender Rd
Houston, TX 77032

Freeman will accept crated, boxed or skidded material beginning Monday, January 10, 2022 at the above address. Material arriving after January 28, 2022 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

#### **Show Site Shipping Address:**

Exhibiting Company Name / Booth # 2022 **NAPE Summit**George R. Brown Convention Center C/O Freeman 1001 Avenida de las Americas Houston, TX 77010

Freeman will receive shipments at the exhibit facility beginning Monday, February 7, 2022. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Please note: Any materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

#### **PURCHASE TERMS**

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Terms & Conditions, <u>click here</u>.

#### **LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

#### **ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

#### **WE APPRECIATE YOUR BUSINESS!**

#### FREEMAN GENERAL INFORMATION

#### **TRANSLATION SERVICE**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(512) 982-4186 Local & International.

#### **HELPFUL HINTS**

#### **SAVE MONEY**

Order early on <u>FreemanOnline</u> to take advantage of advance order discount rates, place your order by January 10, 2022.

#### **AVOID DELAY**

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### **SAFETY TIPS**

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for you booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation

#### **EXHIBITOR FREQUENTLY ASKED QUESTIONS**

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit <u>FreemanOnline's FAQ page</u>.



## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



booth structure

Option 1 Multiple Use
Use Forest Sustainable
Certified (FSC) wood to
build your booth and crates.

Get creative! Design your booth with a small shipping footprint to minimize carbon emissions. Freeman's eye-catching stretch- fabric booth designs pack up small (and light!) for shipping.

#### **Option 2** One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.



#### **Option 1 Rent**

Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### **Option 2 Color**

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



3 shipping



Online + before deadline = better bottom line. Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



Choose reusable shipping padding. Avoid packing peanuts and foam plastic materials that never decompose.



Ship early. Use the 30-day policy to ship materials to the Freeman advance warehouse.

4 graphics

#### **Option 1** Multiple Use

Print on a durable substrate without dates, event names, or locations.

#### **Option 2** One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.





Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.

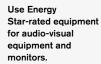


Print on at least 50 percent post-consumer recycled paper.











Power down. Turn off equipment at the end of each day.



Light up your booth with CFLs, LEDs, or other energyefficient lighting.



#### **MOVE OUT**

## train your team

Educate your installation and dismantling teams about recycling and donation processes.





shipping out

#### Pack in, pack out.

Leave no traces on show site.

#### Join a caravan.

If you're shipping directly to another show, ask **Freeman Transportation about joining a caravan** to your next show.



## leftover materials

#### Remember to label.

Clearly label recyclable leftover material for disposal.

#### **Donate the rest.**

Ask the Freeman Exhibitors Services desk about local donation programs.



**Furniture:** Purchased items Home furnishing: Décor staging materials

**Unused raw materials:** Plywood, subflooring, non-laminate wood

**Flooring:** 100 square feet of flooring. Excludes carpet.

**Left over giveaways:** Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

## TYPICALLY\* RECYCLABLE

**Cardboard:** Used for signs or shipping boxes

Glass: Green, brown, clear

Plastics: Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylics) clear, smoked, or tinted; Visqueen used to protect flooring

Metal: Aluminum cans/ steel banding

Paper: Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard

Wood: Non-laminate wood

FREEMAN

FREEMAN.COM

#### FIRE REGULATIONS - CITY OF HOUSTON

REF. CODE: 17.26029@

FOLLOWING IS THE WHOLE CODE

Sec. 17-26.29. Comply with the following requirements to install, operate or maintain any display, concession, exhibit, show or ride in any building or area for purposes of public entertainment, information and/or merchandising purposes:

- 1. All tents, awnings, curtains, drapes, and decorations, either interior or exterior, must be constructed of flameproof material, or treated with an approved flameproofing solution. (Treatment shall be renewed as often as may be necessary to maintain the flame proofing effect.)
- 2. All exits, hallways and aisles leading from buildings and/or tents are to be kept clear and unobstructed at all times.
- 3. No exit door shall be locked, bolted or otherwise fastened or obstructed when the building is occupied.
- 4. All sawdust and shavings shall be kept damp at all times.
- 5. Automobiles, trucks, tractors, machinery and other motor vehicles utilizing flammable fuels, which are placed on display inside any building, shall have no more than two (2) gallons of fuel in the tank; and all fuel tanks shall be locked or effectively sealed and battery cables shall be disconnected from the ignition system. Ignition keys for vehicles on display shall be kept by a responsible person at the display location for removal of such vehicles from the building in the event of emergency.
- 6. The use of liquefied petroleum gases in buildings, tents, or areas used for exhibition purposes is strictly prohibited except that use of such gases for demonstration purposes shall be by special permit from the Fire Marshal in accordance with provisions of Article X of this code.
- 7. "No Smoking by Order of the Fire Marshal" signs shall be posted and maintained in areas designated by the Fire Marshal in accordance with Article XX. Sec. 20-7 of this code.
- 8. Trash and rubbish, grease, etc., shall be removed from buildings, tents and areas at least once each day.
- 9. All electrical wiring shall be installed in a manner approved by the City Electrical Inspector.
- 10. Approved fire extinguishing equipment shall be provided and maintained in all areas as designated by the Fire Marshal.
- 11. All standpipe and hose cabinets shall be kept clear and unobstructed at all times.
- 12. The use of welding and cutting equipment for demonstration purposes shall be approved by the Fire Marshal.

(over)

## FIRE REGULATIONS – CITY OF HOUSTON PAGE 2

- 13. The demonstration of equipment using liquid fuel in buildings is prohibited, except as prescribed in Article XX of this code.
- 14. There shall be no obstructions blocking exit doors from the outside of any building, such as autos parked in doorways, or barricades across the sidewalks.
- 15. Where smoking is permitted, there shall be provided on each table and at other convenient places suitable noncombustible ashtrays or match receptacles. It shall be an offense for any person to smoke or to carry lighted tobacco in areas within buildings where a trade show is being set up or torn down except in specific areas designated by the Fire Marshal or his representative for smoking tobacco.
- 16. Each exhibitor shall provide an approved metal container with metal cover for daily accumulation of waste material.
- 17. All griddles and cook stoves shall be installed at a reasonable and safe distance from all combustible materials and be protected by metal and asbestos protectors.
- 18. The use of all gas fired heating units, either portable or stationary, shall meet the approval of the City Plumbing Inspector and/or the Fire Marshal. The use of the so-called "Salamander" stove is strictly prohibited.
- 19. All cooking appliances shall be equipped with ventilating hoods and equipment as deemed necessary by the Fire Marshal, but in any instance such equipment shall be installed in accordance with provisions of the city building and fire codes.
- 20. All flammable liquids used in any exhibit area shall be stored in an approved underground tank and/or special approved storage room, and dispensed from an approved pump into a vehicle tank or underwriter's laboratories labeled safety can, in compliance with the fire code.
- 21. No curtains, drapes, or decorations shall be hung in such a manner, as to cover any exit signs.
- 22. No vehicles shall be parked in fire lanes outside of buildings.
- 23. No flammable liquids shall be used or admitted inside of buildings except by approval of the Fire Marshal.
- 24. Artificial lighting such as lanterns and candles are prohibited, except when approved by the Fire Marshal's office.
- 25. No smokeless powder allowed unless authorized by Fire Marshal. Refer to Section 11.8 of the Houston Fire Code.



(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

#### **PAYMENT INFORMATION**

Freeman only accepts payment information electronically. Place your order on <u>FreemanOnline</u> or follow the steps below to provide your payment information electronically and submit your order forms.

Freeman will no longer accept cash payments for any Freeman services.

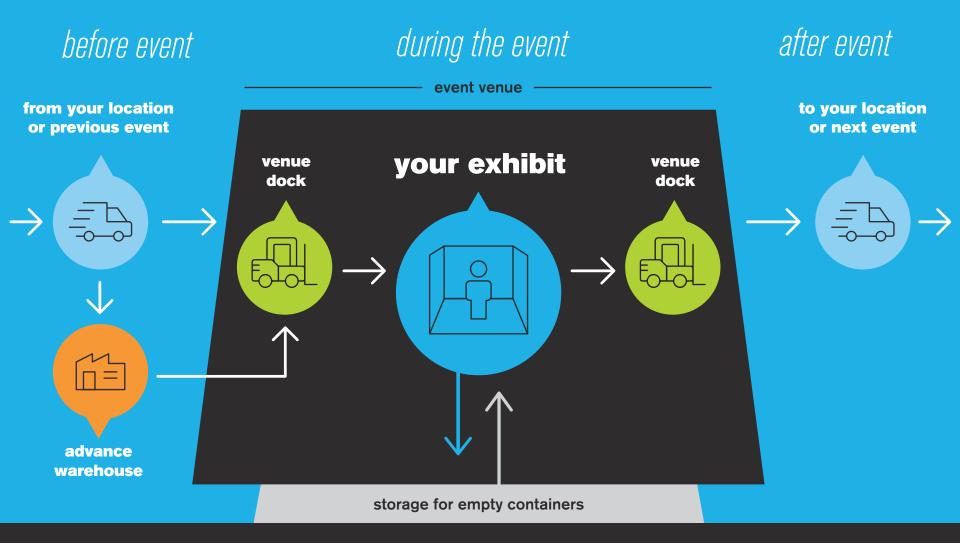
#### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information <a href="https://www.freemanpay.com/502195">https://www.freemanpay.com/502195</a>

#### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.





advance warehouse

where exhibit materials are stored before an event



shipping

transport to the venue's shipping dock then from the shipping dock to the next event or customer location



material handling

move items from the dock, to the exhibit, back to the dock after the show



# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

#### The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

#### **Benefits:**

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



# RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

#### **EXHIBIT TRANSPORTATION**

## **EXHIBIT TRANSPORTATION SERVICES**

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

#### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

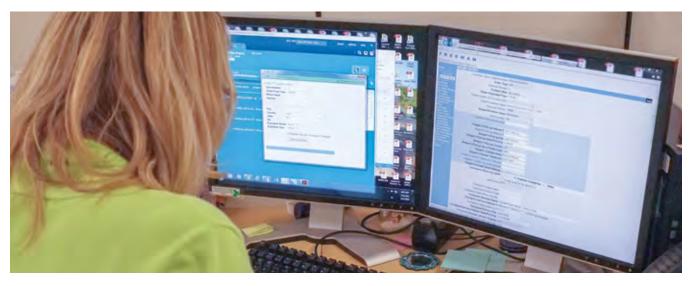
#### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com** 

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com** 

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com** 

#### DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM



(800) 995-3579 Toll Free US & Canada (817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

NAME OF SHOW: 2022 NAPE Summit / February 10 -	11, 2022					
COMPANY NAME:	BOOTH #:					
CONTACT NAME :	PHONE #:					
E-MAIL ADDRESS :						
For fast, easy ordering	g, go to <u>www.freeman.com/store</u> .					
EYHIRIT TE	RANSPORTATION					
TIPS FOR EASY ORDERING  • Credit card information must be on file prior to pick up, as	SHIPPING INFORMATION Items to be shipped					
charges will be included on your show services invoice.  International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  (800) 995-3579 Toll Free US & Canada  (817) 607-5183 Local & International	Number of Pieces Est. Weight  — Crates (wooden) — — — — — — — — — — — — — — — — — — —					
COMPLETE THE FOLLOWING ITEMS ON THIS FORM:	Carpet (color )					
PICK UP INFORMATION	—— Other ( ) ————————————————————————————					
Requested Pick Up Date:	Size of largest piece: (H) (W) (L)					
SHIPPER NAME	NOTE: Shipments will be weighed and measured prior to delivery.					
SHIPPER ADDRESS	OUTBOUND SHIPPING					
(City) (State) (Zip Code)  DESTINATION  I will be shipping to the WAREHOUSE  FREEMAN / Exhibiting Company Name / Booth #  2022 NAPE Summit  C/O: Jetco / Freeman 3010 Aldine Bender Rd Houston, TX 77032  MUST BE DELIVERED BY JANUARY 28, 2022	Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:  Ship to address:					
I will be shipping to SHOW SITE FREEMAN / Exhibiting Company Name / Booth # 2022 NAPE Summit	Number of Labels :					
C/O: Freeman George R. Brown Convention	FAX THIS COMPLETED FORM VIA:  E-mail:					
Center 1001 Avenida de las Americas Houston, TX 77010	exhibit.transportation@freeman.com					
CANNOT BE DELIVERED BEFORE FEBRUARY 07, 2022	or					
TYPE OF SERVICE  Next Day Air: Delivery next business day by 5:00 PM  Second Day Air: Delivery second business day by 5:00 PM  3-5 Day Service: Delivery within 3 - 5 business days  Declared Value \$  Air Transportation charges are billed by Dimensional or	Fax: (469) 621-5810  A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM					
Actual Weight, whichever is greater.  Standard Ground: Dependent on distance	RECEIPT OF SHIPMENT REQUEST					
Expedited Ground: Tailored to specific requirements	AND FINALIZE DETAILS.					
Specialized: Pad wrapped, uncrated, truck load	SHOW #					

## WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

#### HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

#### HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in.
   Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

#### HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment.
   Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

#### FREIGHT SERVICES

# HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

• Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handing Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

#### WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

#### DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage.
   This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

#### OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return



(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

#### NAPE Summit 2022 February 10 - 11, 2022 **George R Brown Convention Center Houston, Texas**

#### **MATERIAL HANDLING**

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

#### RATES

Material Handling.....\$ 1.25 per pound Rate applies to shipments sent to either the warehouse or directly to show site. Material Handling - After Deadline ......\$ 01.55 per pound Rate applies to shipments arriving at the warehouse after January 28, 2022. Material Handling - 10 lbs and under ..... Free of Charge This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth,

by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

#### IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

#### Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- · Warehouse receiving begins on January 10, 2022.
- Warehouse address: Exhibiting Company Name / Booth #

**NAPE Summit 2022** C/O Jetco / Freeman 3010 Aldine Bender Rd Houston, TX 77032

 Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

#### **Show Site:**

- Show site receiving begins on February 7, 2022.
- Show Site address: Exhibiting Company Name / Booth #

NAPE Summit 2022

George R Brown Convention Center

C/O Freeman

1001 Avenida de las Americas

Houston, TX 77010

#### **Outbound:**

 Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show.



<u>I-45 SOUTH</u> Coming from Dallas, Conroe, The Woodlands, Bush Intercontinental Airport

Take I-45 South> to I-10 East > to US-59 South (exit #770A)> exit Downtown Destinations-

Hamilton Street > right on Capitol Street > left on Avenida de las Americas

I-45 NORTH Coming from Galveston, NASA, Clear Lake, Houston Hobby Airport

Take I-45 North > exit Downtown Destinations (exit #45) > exit Pease Street > right on Chartres

Street > left on Capitol > left on Avenida de las Americas

US-59 SOUTH Coming from Kingwood, Humble, Bush Intercontinental Airport

Take US-59 South > exit Downtown Destinations-Jackson Street > left on Franklin Street > right on Hamilton Street > right on Capitol Street > left on Avenida de las Americas

<u>US-59 NORTH</u> Coming from the Galleria, Missouri City, First Colony, Sugar Land

Take US-59 North > exit Downtown Destinations-Polk Street > continue on Chartres Street > left

on Capitol > left on Avenida de las Americas

I-10 WEST Coming from Baytown, Channelview, New Orleans

Take I-10 West > to US-59 South (exit #770A) > exit Downtown Destinations-Hamilton Street >

right on Capitol Street > left on Avenida de las Americas

I-10 EAST Coming from Katy, San Antonio

Take I-10 East > to 59 South (exit #770A) > exit Downtown Destinations-Hamilton Street >

right on Capitol Street > left on Avenida de las Americas

SH-288 NORTH Coming from Pearland, South Loop, Reliant Park

Take SH-288 North > to US-59 North > exit Downtown Destinations-Polk Street > continue on

Chartres Street > left on Capitol > left on Avenida de las Americas

SH-290 EAST Coming from Austin, Copperfield

Take SH-290 East > to Loop 610 South > to I-10 East > to US-59 South (exit #770A) > exit

Downtown Destinations-Hamilton Street > right on Capitol Street > left on Avenida de las

**Americas** 

Loading Docks for Exhibit Hall A, B, C, D & E

Take Avenida de las Americas South > left on Polk Street > left on Chartres > Docks are

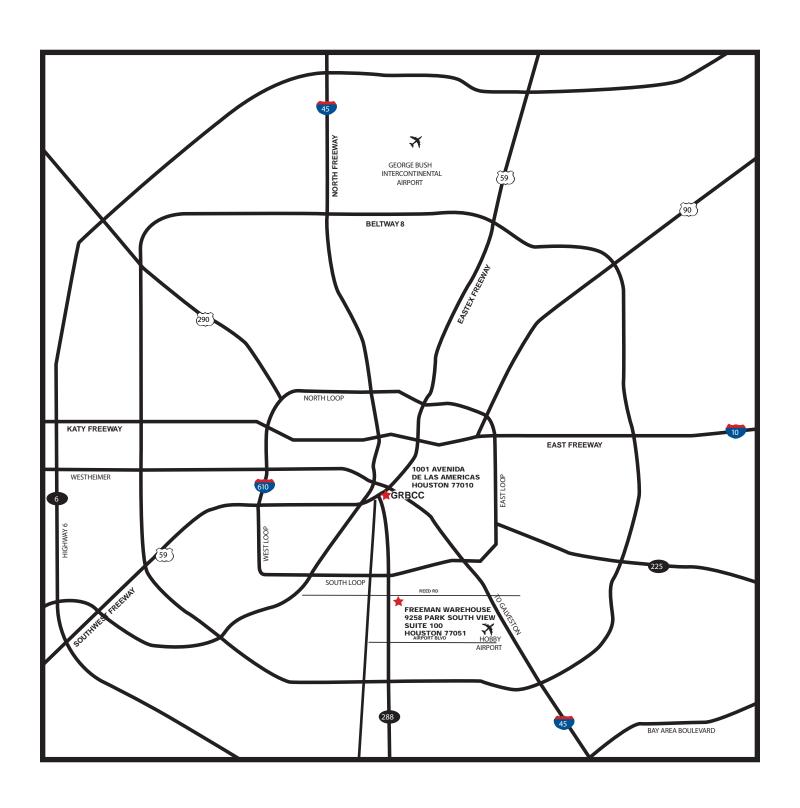
accessed from Chartress Street be on the left at Walker Street

3rd Level Ramp for Exhibit Halls A3 & B3, Ballroom & General Assembly

Take Avenida de las Americas South > left on Polk Street > left on Chartres > ramp is accessed

from Chartres Street on the left before Texas Avenue

#### GEORGE R. BROWN CONVENTION CENTER & FREEMAN WAREHOUSE LOCATION



## ★ First Level Exhibitor Lot is accessed from entry gate on Chartres Street at Walker ★ Third Level Ramp is accessed from Chartres Street before Texas Avenue





#### **AVENIDA NORTH GARAGE**

- ▶ 701 Avenida de las Americas (entrances on Rusk and Capitol)
- ▶ 1,846 parking spaces
- ▶ Located at Partnership Tower and connected to the GRB and Marriott Marquis Hotel via skybridge
- ▶ Max daily regular rate: \$30
- Clearance: 7 ft.

#### **AVENIDA CENTRAL GARAGE**

- ▶ 1002 Avenida de las Americas
- ▶ 663 parking spaces
- ▶ Located under Discovery Green Park, directly across from the GRB
- ▶ Max daily regular rate: \$25
- Clearance: 7 ft.

#### **AVENIDA SOUTH GARAGE**

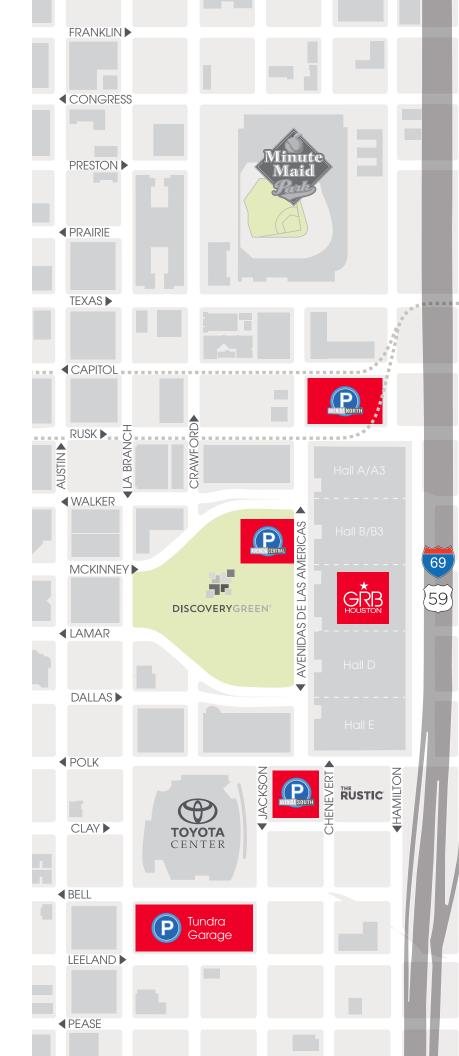
- ▶ 1710 Polk Street
- ▶ 1,459 parking spaces
- ▶ Connected to Hilton Americas Hotel and GRB via skybridge
- ▶ Max daily regular rate: \$30
- ▶ Clearance: 6.9 ft.

#### **TUNDRA GARAGE**

- ▶ 1506 Jackson Street
- ▶ 2,478 parking spaces
- ▶ Connected to the Toyota Center
- ▶ Non-game/concert max daily rate: \$10
- ▶ Clearance: 7 ft.

Please take ticket with you to pay at kiosks adjacent to garage elevators. No cashier on duty.

- \*Special event prices may apply for each garage. Prices posted at garage entrances.
- \*Nearby privately-owned surface parking lots and garages rates vary.
- \*New billing cycle begins at 2:00am.



(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

NAME OF SH	OW: 2022 NAPE Summ	nit / February 10 - 11,	2022	
COMPANY NA	AME:	ВС	OOTH #:	
CONTACT NA	ME:	PH	IONE #:	
E-MAIL ADDR	ESS:			
	For fas	st, easy ordering, g	o to www.freem	an.com/store.
HAPPY TO	PREPARE THESE FOR YO	U AND DELIVER THEM COMPLETE AND RETUR	TO YOUR BOOTH N THIS FORM TO THE	AND SHIPPING LABELS. WE WOULD BE PRIOR TO SHOW CLOSE. TO TAKE FREEMAN SERVICE CENTER.
SHIP TO:	COMPANY NAME:	SHIPPING INFO	RMATION	
	DELIVERY ADDRESS:			
	_			
	CITY:	STATE/ PROVINCE: —		ZIP/ POSTAL CODE:
	PHONE#:		ATTN:	
;	SPECIAL INSTRUCTIONS	S:		
	☐ Same as Ship to: COMPANY NAME:			
I	DELIVERY ADDRESS:			
1		STATE/		ZIP/ POSTAL CODE:
		METHOD OF S		TOOTHE GODE.
Select a C	Carrier:	211105 01 0	71 III IVI	
☐ Freem	an Exhibit Transportatio	n 🗌 Other	Carrier	
	d to schedule your outbound s will appear on your Freema			Name:
Charge			_	Phone:
	Arrangements for pick-u	rangements for all Freen up by other carriers is the		
	evel of Service:			
□ 2	Day: Delivery next business Day: Delivery by 5:00 PM eferred: Delivery within 3-5	second business day	<ul><li>☐ Standard Gro</li><li>☐ Specialized: F</li></ul>	und Pad wrapped, uncrated, or truckload
Select Sh	ipment Options (if applic	able)		
□ In □ P □ D	ave loading dock side delivery ad wrap required o not stack		☐ Lift gate requi ☐ Air ride requir ☐ Residential	
Select Des	sired Number of Labels:			

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

## FREEMAN DO NOT DELAY DO NOT DELAY

RECEIVING DATE BI	EGINS: JANUAR	Y 10, 2022		RECEIVING DATE B	EGINS: JANUA	RY 10, 2022	
DEADLINE DATE IS:	JANUAR'	Y 28, 2022		DEADLINE DATE IS	: JANUA	RY 28, 2022	
3010 AI	EXHIBITOR NAM Freeman dine Bender Rd n, TX 77032	ME			EXHIBITOR NAM eeman ne Bender Rd TX 77032	1E	
WA	AREHC (502195)	USE	<b>=</b>	WA	<b>REHC</b> (502195)	USE	
EVENT:	2022 NAPE S	ummit		EVENT:	2022 NAP	E Summit	
BOOTH NO:	NO	OF	PCS	BOOTH NO:	NO	OF	PCS
	THE /	ABOVE LABE	S ARE PRO	VIDED FOR YOUR CO	NVENIENCE		

PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

## FREEMAN

CANNOT DELIVER BEFORE FEBRUARY 07, 2022

TO:

**EXHIBITOR NAME** 

C/O: Freeman

**George R. Brown Convention Center** 1001 Avenida de las Americas Houston, TX 77010

## **SHOW SITE**

(502195)

EVENT: \_\_\_\_\_ 2022 NAPE Summit

BOOTH NO: \_\_\_\_\_ NO. \_\_\_ OF \_\_\_ PCS | BOOTH NO: \_\_\_\_ NO. \_\_\_ OF \_\_\_ PCS

CANNOT DELIVER BEFORE FEBRUARY 07, 2022

TO:

**EXHIBITOR NAME** 

C/O: Freeman

**George R. Brown Convention Center** 

1001 Avenida de las Americas

Houston, TX 77010

## **SHOW SITE**

(502195)

EVENT: 2022 NAPE Summit

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

# FREEMAN FREEMAN

RUSH	RUSH
DO NOT DELAY	DO NOT DELAY

RECEIVING DATE B	EGINS: JANUARY	10, 2022		RECEIVING DATE BE	GINS: JANUA	RY 10, 2022	
DEADLINE DATE IS	: JANUARY	28, 2022		DEADLINE DATE IS:	JANUA	RY 28, 2022	
EXHIBITOR NAME  C/O: Jetco / Freeman 3010 Aldine Bender Rd Houston, TX 77032				TO:  EXHIBITOR NAME  C/O: Jetco / Freeman  3010 Aldine Bender Rd  Houston, TX 77032			
HA	NGING (502195)	SIG	N	HAN	<b>GING</b> (502195)	SIGN	1
EVENT:	2022 NAPE Su	ımmit		EVENT:	2022 NAF	PE Summit	
BOOTH NO:	NO	OF	PCS	ВООТН NO:	NO	OF	PCS
	THF A	BOVE LABE	S ARE PRO	VIDED FOR YOUR CON	IVENIENCE.		

PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com ONLINE PRICE DISCOUNT PRICE DEADLINE DATE JANUARY 10, 2022

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	

Take advantage of the Online Price by ordering at www.freeman.com/store by the deadline date.

#### **FURNITURE BOOTH PACKAGE**

- Items included in the package cannot be substituted or traded
- These packages are not available at show site
- Remember to order in advance to save time and money
- Orders received after the deadline date or without payment will be charged the standard price

This package contains items most often ordered to create the proper selling environment in your exhibit space. Furthermore, these furnishings will be waiting for you in your booth when you arrive, saving you delays in setting up your exhibit. Save time and money by ordering by **January 10, 2022**.

This special package for each 10' x 10' booth includes: (Please select colors below for the tables and carpet).

Package Includes:

- (1) 6'L x 30"H Draped Table
- (2) Limerick® Chairs by Herman Miller
- (1) 10' x 10' Carpet

Online Price	\$ 314.0
Discount Price	\$ 345.40
Standard Price	\$ 439.6

CHOOSE	YOUR	<b>TABLE</b>	DRAPE	COLOR:
		7 0		- 1A/I :

☐ Black ☐ Gray ☐ Red ☐ White

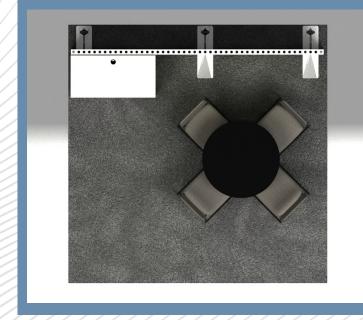
#### **CHOOSE YOUR CARPET COLOR:**

□ Black □ Blue □ Gray □ Red

	,	TOTAL COST		
	+		= \$	
Sub-Total		8.25% Tax	. *	Total Cost

## 2022 **NAPE SUMMIT**





10'x10'

■ Installation, Dismantle, Delivery and Material Handling

#### **Available Upgrades:**

- Furniture, Flooring and Accessories (See kit)
- Electrical\*
- Audio Visual\*
- Nightly Cleaning\*
  - \* All Third Party Services need to be ordered directly through the provider in the kit



To order one of these exhibit packages, please visit our ordering site at www.freemanco.com/store.

## 2022 NAPE SUMMIT



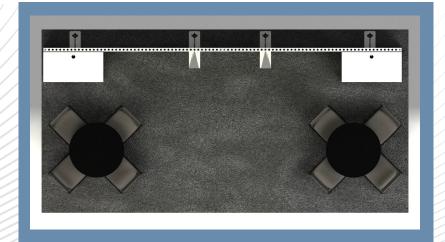
MAGNETIC BOARD EXHIBIT PACKAGE

10'x20'

\$4421 standard price \$3158 discount price

#### **Exhibit Features:**

- 8'H Single Sided Structure with PVC graphics
- (2) Magnet Board 77-13/16" x 38-3/4"
- 10' x 20' Classic Carpet Gray
- 8 Black Diamond Side Chairs
- 2 Soho Cafe Table, Black 36"Diameter
- (2) 1M Cabinet Assembly
- Installation, Dismantle, Delivery and Material Handling Included for all Rental Items



#### **Available Upgrades:**

- Furniture, Flooring and Accessories (See kit)
- Electrical\*
- Audio Visual\*
- Nightly Cleaning\*
  - \* All Third Party Services need to be ordered directly through the provider in the kit



To order one of these exhibit packages, please visit our ordering site at www.freemanco.com/store.

## 2022 NAPE SUMMIT



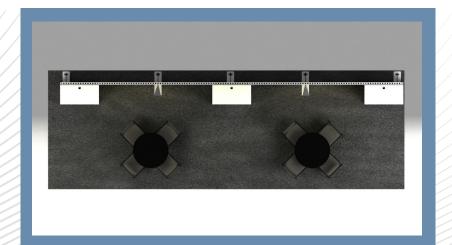
MAGNETIC BOARD EXHIBIT PACKAGE

10'x30'

\$6746 standard price \$5479 discount price

#### **Exhibit Features:**

- 8'H Single Sided Structure with PVC graphics
- (2) Magnet Board 77-13/16" x 38-3/4"
- 10' x 30' Classic Carpet Gray
- 8 Black Diamond Side Chairs
- 2 Soho Cafe Table, Black 36"Diameter
- (3) 1M Cabinet Assembly
- Installation, Dismantle, Delivery and Material Handling Included for all Rental Items



#### **Available Upgrades:**

- Furniture, Flooring and Accessories (See kit)
- Electrical\*
- Audio Visual\*
- Nightly Cleaning\*
  - \* All Third Party Services need to be ordered directly through the provider in the kit



To order one of these exhibit packages, please visit our ordering site at www.freemanco.com/store.

# Exhibitor support

Visit us at freeman.com or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit.

Make Freeman® Trade Show Furnishings your furniture solution.



Furnishings Brochure



# **Comfortable**and Safe Networking

#### Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed Freeman SafeConnect. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at Freeman.com





#### **Bowery Swivel Chairs & Sedona C-Tables**

Accent Chairs | pg 16 Side Tables | pg 28 Dividers | pg 57 Greenery | pg 48

2 | Freeman.com/store

# **Top Design Tips**

for Tradeshow Booths.

10.

#### Provide a Pop! Colorful furnishings attract attention





Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!





#### Charge it!

Powered tables and seating encourages clients to linger in the booth and recharge.



#### **Get Connected.**

Communal tables help facilitate networking opportunities and build connections.





#### **Creature Comforts.**

Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.



#### **Gather Round!**

Ottomans styled around a side table create an informal campfire setting for small group discussions.





Stay Social. Stylize furnishings to create shareable moments worthy of Instagram.



#### Keep it Green.

Don't forget the greenery to warm up your booth environment by bringing nature indoors.



#### Level the field!

Low and casual seating makes clients more comfortable and open to learning.





#### Demo Down. Square or circular ottomans

are a great way to design small theaters for quick demonstrations.

## **Complete The Look Of Your Exhibit Space**

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit freeman.com/store.



#### The Showcase 10'x10' booth package

to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

**Shown here with Zoey Barstools** 



to display presentations, while hosting attendees in a comfortable and inviting environment.

**Shown here with Banana Barstools** 





#### The Gather 10'x10' booth package

turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and **Sydney Power Cocktail Table** 

4 | Freeman.com/store Freeman.com/store | 5

## Power Up In Style.



## **Powered Seating**

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.







### **Powered Tables**





Ventura Powered Bar Tables

72.25"L 26.25"D 42"H (silver frame)

A) 820950 (black top)
B) 820955 (white top)







Ventura Powered Café Tables 72.25"L 26.25"D 30"H (silver frame)

C) 820964 (black top)
D) 820965 (white top)





**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

6 | Freeman.com/store 7

## Take Charge.



### **Powered Tables**

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

#### **Powered Pedestals**



## **Powered Tech Desk**



#### Powered Locking Pedestal

Denotes AC and USB charging outlets

**A) 85061** 24"L 24"D 36"H **B) 85063** 24"L 24"D 42"H

**C) 85060** 24"L 24"D 36"H **D) 85062** 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

#### A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet

(black metal, laminate) 60"L 30"D 30"H

#### B) 84084 Tech Desk, Powered (black metal, laminate)

60"L 30"D 30"H **C) 84080 3 Drawer File** 

Cabinet on Castors (black metal, laminate) 16"L 20"D 28"H

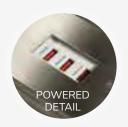
8 | Freeman.com/store | 9

## Take Charge.



#### **Powered Tech Tablet Chair**

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.



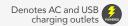
A) 81039 Tech Tablet Chair (gray vinyl, white metal tablet, chrome base) 30.5"L 29"D 33.5"H B) 81038 Tech Chair, No Tablet





**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

### **Powered Poducts**







820710 Wireless Charging Table, Powered

(white, AC plug-in) 20"L 20"D 18"H Mobile devices must have Qi wireless charging capability.



Charging
Hub





**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

10 | Freeman.com/store | 11

## **Soft Seating**

## **Create Engaging Booth Environments**





## VALENCIA

A) 810180 Chair (spice orange velvet) 28"L 30.5"D 31"H B) 83045 Sofa (coffee brown velvet) 63"L 30.5"D 31"H

## **Soft Seating Collections**



#### BAJA

**A) 83019 Sofa** (white vinyl) 86"L 28"D 30"H

**B) 81050 Chair** (white vinyl) 36"L 30.5"D 28"H

**C) 83020 Loveseat** (white vinyl) 61"L 30.5"D 28"H



#### **STERLING**

**A) 8309 Sofa** (gray fabric) 82"L 33.5"D 32"H

**B) 81037 Chair** (gray fabric) 33"L 33.5"D 32"H



#### **KEY LARGO**

**A) 830951 Sofa** (black fabric) 79"L 35"D 34"H

**B) 810950 Chair** (black fabric) 35"L 35"D 34"H

**C) 830950 Loveseat** (black fabric) 57"L 35"D 34"H

12 | Freeman.com/store | 13

# **Soft Seating**



# **Create Engaging Booth Environments**



Palm Beach Sofa & Swanson Chairs 10'x10' Booth



PALM BEACH 83040 Sofa (white vinyl, brushed metal) 69"L 29"D 33"H

# **Soft Seating Collections**





#### A) 81019 Chair (blue fabric) 36"L 34.5"D 30"H B) 83015 Sofa (blue fabric) 73"L 34.5"D 30"H





#### FAIRFAX A) 830949 Sofa

(white vinyl, brushed metal) 62"L 26"D 30"H B) 810949 Chair

(white vinyl, brushed metal) 27"L 26"D 30"H



A) 810119 Chair (black vinyl) 36"L 30"D 33.25"H

**810120** (Powered)

B) 830119 Sofa (black vinyl) 87"L 30"D 33.25"H

C) 830120 Loveseat (black vinyl) 62"L 30"D 33.25"H 830122 (Powered)

830121 (Powered)

# **Accent Chairs**

# **Create Space**

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



# **Meeting & Stage Chairs**



Marina Chair 17.5"L 19.5"D 35"H A) 810164 (white vinyl) B) 810160 (black vinyl) C) 810161 (brown fabric)



**810948 Meeting Chair**25.5"L 23.5"D 34"H
(white vinyl)

# **Accent Chairs**

# **Accent Chair Styles**



**Lena** 81036 Chair (moss green leather, bronze) 27"L 25"D 31"H



810949 Fairfax Chair (white vinyl, brushed metal) 27"L 26"D 30"H



Century Chair (gray velvet) 30"L 30"D 31"H

C) 81024 Atherton Chair (distressed brown leather, blackened steel) 27"L 31"D 30"H

D) 810947 Pro Executive Guest Chair (black vinyl) 24"L 26"D 36"H

E) 81032 Pasadena Chair (white molded plastic w/ chrome tower base) 27"L 25"D 26"H

F) 81037 Sterling Chair (gray fabric) 33"L 33.5"D 32"H

# **Group Seating**

## Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.



#### LAGUNA c) 810861 Chair (maple, chrome) 18"L 19"D 34"H

D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30" RND 29"H











# **Styles & Shapes**











Razor Armless Chair (white) 15.38"L 15.5"D 30.5"H

A) 810846 Christopher Chair

B) 810841

(gunmetal)

C) 81093 Lucent Chair (frosted, acrylic)

D) 71089

20"L 18"D 31"H

(white vinyl, chrome) 17"L 19"D 35"H

Rustique Chair w/arms

19.5"L 19.75"D 32.5"H

**Diamond Side Chair** 

**G) 81083 Blade Chair**(sky blue)
20.5"L 19"D 30.5"H

H) 81082 Blade Chair (red) 20.5"L 19"D 30.5"H



## Mix & Match

**Create the ultimate seating configuration.** Choose from a variety of shapes and sizes to design the perfect look.

**I) 210108 LIMERICK® Chair** BY HERMAN MILLER™ (gray) 18"W X 17.75"L X 33"H



# **Ottomans**

## Vibe Cube

18"L 18"D 18"H

A) 81535 (citrus green vinyl)

B) 81537 (spice orange vinyl)

C) 81538 (desert rose vinyl)

**D) 81536** (taupe vinyl)

**E) 81531** (white vinyl)

F) 81530 (black vinyl)

G) 81532 (steel blue vinyl)

**H) 81534** (purple vinyl)

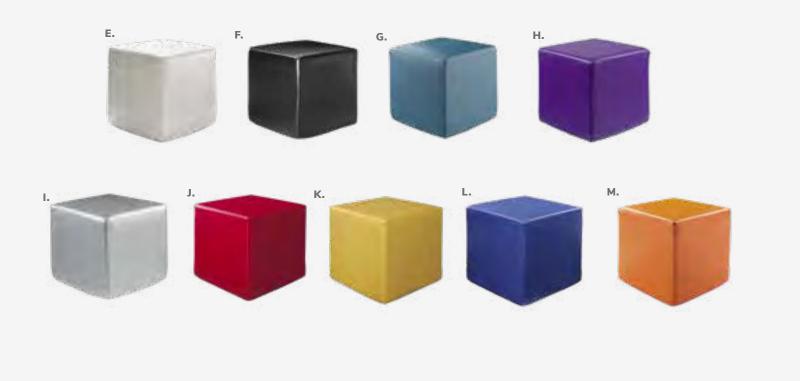
I) 81533 (silver vinyl)

J) 81519 (red vinyl)

**K) 81517** (yellow vinyl)

L) 81518 (blue vinyl)M) 81525 (orange vinyl)





# **Beverly Bench Ottomans**



Beverly Bench
60"L 20"D 18"H
A) 81556 (white vinyl)
B) 81550 (black vinyl)
C) 81552 (gray fabric)
D) 81555 (red fabric)
E) 81554 (ocean blue fabric)
F) 81553 (linen fabric)
G) 81551 (brown fabric)



ENDLESS Square 34"L 34"D 15"H A) 815123 (black) B) 815122 (white)

ENDLESS Curved 60.5"L 37.5"D 15"H C) 815952 (black) D) 815953 (white)

E) 82074 Regis Bench (brushed metal) 47"L 15.5"D 16"H

# **Ottomans**

**Beverly Small Bench Ottomans** 

30"L 20"D 18"H

- **A) 81567** (orange fabric)
- B) 81563 (olive green fabric)
- **C) 81569** (white vinyl)
- **D) 81560** (black vinyl)
- E) 81561 (ocean blue fabric)
- **F) 81562** (brown fabric)
- **G) 81564** (gray fabric)
- **H) 81565** (linen fabric)
- I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- **K) 81570** (yellow fabric)





#### Marche Swivel Ottomans





**Marche Swivel Ottomans** 

**B) 815154** (red fabric)

(Ivory Faux Sheep Fur) **D) 815158** 

**E) 815156** (plum fabric)

F) 815159 (blue fabric)

**G) 815151** (gray fabric)

(pear yellow fabric)

17" RND 18"H **A) 815150** (white vinyl)

C) 81539



# **Accent Tables**

# **Tables and Meeting Rooms**

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.



# Styles & Shapes



## ALONDRA

**Cocktail Table** 47"L 24"D 16"H

A) 820250 (glass, chrome) B) 820251 (wood, chrome)

**End Table** 

20"L 20"D 20"H

C) 820252 (glass, chrome) **D) 820253** (wood, chrome)

#### GEO

**Cocktail Table** 

50"L 22"D 16"H A) 82034 (glass, chrome) **B) 82027** (wood, black)

**End Table** 26"L 26"D 20"H

C) 82035 (glass, chrome) **D) 82028** (wood, black)

# **Accent Tables**

# **Tables and Meeting Rooms**



# **Styles & Shapes**



#### **SYDNEY**

Cocktail Tables (brushed steel)

48"L 26"D 18"H A) 82053 (white)

**82073** (powered) **B) 82052** (black) 82076 (powered)

Available in Power

**C) 82077** (blue) **D) 82078** (wood)

**End Tables** 

27"L 23"D 22"H E) 82055 (white)

F) 82054 (black)

**G) 82079** (blue)

H) 82080 (wood)

#### REGIS

(brushed metal) I) 82074 Bench Table 47"L 15.5"D 16"H J) 82075 End Table 16"L 15.5"D 16.5"H

#### SILVERADO

(glass, chrome) K) 82015 End Table 24" RND 22"H L) 82014 Cocktail Table 36" RND 17"H

#### WIRELESS

M) Charging Table, Powered N) 820710 (white, AC plug-in) 20"L 20"D 18"H

#### **AURA** Round Table

N) 820844 (white metal) 15" Round 22"H

# **Café Tables**



A) 820940 Blue Hydraulic Café Table (chrome base, blue top) 30" RND 29"H B) 810131 Malba Chair (gray) 20"L 20"D 32"H



A) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30" RND 29"H B) 810130 Malba Chair (green) 20"L 20"D 32"H

## **85030 7' Boxwood Hedge** 36.5"L 12"D 84"H



## **Customize and Create**

Choose your base, black or chrome, then pick a color that suits your design.





## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



E) 72069 Soho Black-Top Café Table (black) 24" RND 30"H also available

**72067** 36" RND 30"H | **72066** 18" RND 18"H

**F) 81082 Blade Chair** (red) 20.5"L 19"D 30.5"H

#### C) 72063 Chelsea Butcher Block-Top Café Table

(oak) 30" RND 30"H also available **72064** 36" RND 30"H

**D) 810164 Marina Chair** (white vinyl) 17.5"L 19.5"D 35"H

#### Café Tables

Standard Black Base 30" RND 29"H

#### A) 8201220 (white)

also available
820265 (Madison/gray

**820941** (blue) **820943** (wood)

**8201236** (black) **8201235** (brushed gunmetal) **8201239** (brushed yellow)

**8201237** (green) **8201238** (orange)

36" RND 29"H **8201243** (black)

#### Café Tables

Hydraulic Chrome Base 30" RND 29"H

**B) 820923** (graphite nebula) also available

8201208 (maple)

**820921** (red)

**820940** (blue)

**820942** (wood) **8201223** (white)

**8201231** (black)

8201230 (brushed gunmetal)

**8201234** (brushed yellow) **8201232** (green)

**8201233** (orange)

36" RND 29"H

**820126** (white)

**8201209** (graphite nebula) **8201206** (maple)

8201242 (black)



# **Bar Tables**

#### A) 8201222 30" Round Bar Table

(white top, chrome hydraulic base) 30" RND 45"H **B) 81080 Blade Barstool** (red) 20.5"L 20.125"D 40.5"H



#### E) 820930 30" Round Bar Table

(blue top, chrome hydraulic base) 30" RND 45"H F) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H



G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H H) 810848 Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H

C) 8201226 Rustique Square Metal Bar Table

(gunmetal) 23.75"L 23.75"D 41.25"H

D) 810839 Rustique Barstool

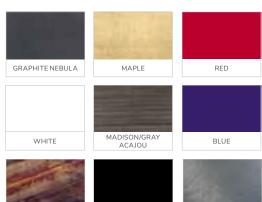
(gunmetal) 13"L 13"D 30"H



## **Customize and Create**

Choose your base, black or chrome, then pick a color that suits your design.









BLACK



BRUSHED GUN-



#### Bar Tables **Hydraulic Chrome Base**

C) 820920 (red)

30" RND 45"H

**Bar Tables** Standard Black Base

A) 8201221 (white)

(Madison/gray acajou) 820915 (brushed gunmetal)

**B) 820919** (brushed yellow)

30" RND 42"H

also available 820264

820916 (black) **820917** (green) 820918 (orange) 820931 (blue)

820933 (wood)

also available 8201207 (maple) 820922

(graphite nebula)

820910 (brushed gunmetal)

820911 (black) **820912** (green) **820913** (orange)

820914 (brushed yellow) 820930 (blue)

820932 (wood) 8201236 (black)

36" RND 45"H 820125 (white) 8201211 (graphite nebula)

8201205 (maple) 8201240 (black)

# Style & Design

Choose from a variety of table top colors and styles for the perfect look.



#### C) 720163 Chelsea Butcher Block-Top Bistro Table

(oak) 30" RND 42"H also available **720164** 36" RND 42"H

D) 81092 Lucent Barstool

(frosted, acrylic) 22"L 22.5"D 45.5"H



E) 72070 Soho Black-Top Bistro Table (black) 24" RND 42"H also available

F) 810840 Zoey Barstools

(white, chrome) 15"L 16"D 30-34.75"H

# **Barstools**

# **LIFT Barstools**

15" RND 23-33.5"H

**A) 810870** (white vinyl)

**B) 810873** (red vinyl)

C) 810871 (black vinyl)

**D) 810872** (gray vinyl)



# **Marina Barstools**





Marina Barstools 21"L17.5"D41.5"H

A) 81026 (ocean blue fabric) B) 81028 (brown fabric) C) 81029 (red fabric) D) 81030 (white vinyl) E) 81027 (black vinyl)

All frames brushed metal.

# **Barstools**

## Mix & Match

A) 810840 Zoey Barstools

(white, chrome) 15"L 16"D 30-34.75"H

Banana Barstools 21"L 22"D 41.75"H B) 810104 (black, chrome) C) 810103 (white, chrome)

**D) 810848 Christopher Barstool**(white vinyl, chrome)
19"L 15"D 41"H

E) 810202 Shark Barstool (white, chrome) 22"L 19"D 34-44"H

F) 810850 Zenith Barstool (white, chrome) 19"L 20"D 44"H

G) 81092 Lucent Barstool (frosted, acrylic) 22"L 22.5"D 45.5"H





210109 LIMERICK®







# **Conference Tables**

## **42" Round Coference Table**

42"RND 29"H

A) 820708 (white laminate) B) 820260 (Madison/gray acajou)

C) 8201244 (black top, black)





## **Geo Tables**



#### **Geo Rectangular Tables** 60"L 36"D 29"H

E) 82041 (glass, black) F) 82051 (glass, chrome)

#### **Geo Rounded Square** Tables

42"L 42"D 29"H **G) 82044** (glass, chrome) H) 82043 (glass, black)

# **Work Space**



## I) 820706 Work Table

(white laminate, white) 48"L 24"D 30"H

Freeman.com/store | 39 38 | Freeman.com/store

# **Conference Tables**

## Madison



# **Black Rectangular Conference Table**



Black Rectangular **Conference Table** (black top, silver)

A) 8203 5' Table 60"L 48"D 29"H 8204 Powered

B) 8205 8' Table 96"L 48"D 29"H 8206 Powered

C) 8201 10' Table 120"L 48"D 29"H 8202 Powered



Freeman.com/store | 41 40 | Freeman.com/store

# **Executive Seating**





Cupertino Mid Back Chair A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable. Genesis Chair **B) 810175** (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.







## **Communal and Powered Tables**

Choose from a variety of powered, solid or grommet hole table tops.





Denotes AC and USB charging outlets

## **Bar Tables**

Colors not available in all table options. Please check options listed to the right.



# Café Tables



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

**Ventura Powered Bar Tables** (silver frame) 72.25"L 26.25"D 42"H

A) 820950 (black top) B) 820955 (white top)

Ventura Communal **Bar Tables** (silver frame) 72.25"L 26.25"D 42"H

Maple Top **B) 820954** (solid) **820951** (grommets)

> White Top **C) 820953** (grommets) 820956 (solid)

Black Top **820952** (solid)

Ventura Powered Café Tables 72.25"L 26.25"D 30"H (silver frame)

A) 820964 (black top) **B) 820965** (white top)

**Ventura Communal** Café Tables (silver frame) 72.25"L 26.25"D 30"H Maple Top **C) 820963** (solid)

**820960** (grommets) White Top

**D) 820961** (grommets) **820966** (solid)

Black Top **E) 820962** (solid)

# **Office Essentials**





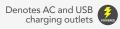
## MADISON

A) 84075 Madison Executive Desk (gray acajou) 60"L 30"D 29"H

B) 810844 Pro Executive High Back Chair (white classic vinyl) 25"L 24"D 48"H Adjustable

## **Tech Powered Desk**





#### A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet (black metal, laminate)

#### 60"L 30"D 30"H B) 84084 Tech Desk,

Powered (black metal, laminate) 60"L 30"D 30"H

16"L 20"D 28"H

#### C) 84080 3 Drawer File **Cabinet on Castors** (black metal, laminate)

# **Lighting & Shelving**



## **ACCENT** LAMPS

#### Mason Lamps (brushed silver) A) 850708 Floor Lamp 18" RND 55"H

B) 850707 Table Lamp 16" RND 26"H

## SHELVING

C) 85020 Posh Shelving (chrome, acrylic) 36"L 18"D 72"H D) 84078 **Madison Bookcase** (gray acajou) 36"L 12"D 72"H



## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.







## Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

#### Midtown Bar

60"L 18"D 42"H (pewter) **A) 850101** (unlighted) B) 850100 (lighted with plug-in)

C) 810840 Zoey Barstools (white, chrome) 15"L 16"D 30-34.75"H





# **Product Display Counter**



A) 72056 **Display Counter** (black) 24"W X 49"L X 42"H

B) 210109 LIMERICK® Stool BY HERMAN MILLER ™ 18" X 17.75"L X 44"H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# **Greenery and Dividers**

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

## HEDGE

**A) 85030 7' Boxwood Hedge**36.5"L 12"D 84"H

B) 85035 4' Boxwood Hedge

46"L9"D 47"H



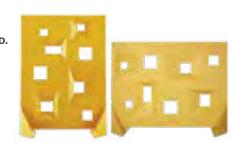


## **Miramar Dividers**

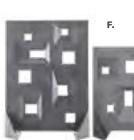


Miramar Dividers (molded plastic) A) 85040 (white) Vertical: 63"L 23"D 83"H Horizontal: 83"L 23"D 63"H

B) 820930 30" Round Bar Table (blue top, chrome hydraulic base) 30" RND 45"H C) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H







Miramar Dividers (molded plastic) D) 85043 (harvest yellow) E) 85042 (burgundy) F) 85041 (gray) Vertical: 63"L 23"D 83"H Horizontal: 83"L 23"D 63"H

# **Product Kiosk & Display**

A) 75032 Display Cube-Large (black) 24"W X 24"L X 42"H

B) 75031 Display Cube-Medium 18"W X 18"L X 36"H

C) 75030 Display Cube-Small 12"W X 12"L X 42"H



# Stanchions & Signage

A) 220121 **Chrome Stanchion** w/8' Retractable Belt (black, belt) 42"H

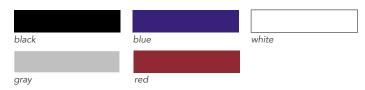
B) 220118 **Chrome Sign Holder** (sign holds) 22"W X 28"H





# **Draped or Undraped Tables & Counters**

## **Table Drape Colors**



Visit us at freeman.com/store to view full product line and place order.



# Sizing Chart\*

#### 24"D X 30"H | Tables Draped

124330	Tables Draped	<b>3'L</b> x 24"D x 30"H
124430	Tables Draped	<b>4'L</b> x 24"D x 30"H
124630	Tables Draped	<b>6'L</b> x 24"D x 30"H
124830	Tables Draned	8'I × 24"D × 30"H

#### 24"D X 30"H | Tables Undraped

		-
125330	Tables Undraped	<b>3'L</b> x 24"D x 30"H
125430	Tables Undraped	<b>4'L</b> x 24"D x 30"H
125630	Tables Undraped	<b>6'L</b> x 24"D x 30"H
405000	T 1 1 1 1 1 1	<b>AII</b> 24IID 20III

#### 24"D X 42"H | Counter Draped

124342	Counter Draped	<b>3'L</b> x 24"D x 42"H
124442	Counter Draped	<b>4'L</b> x 24"D x 42"H
124642	Counter Draped	<b>6'L</b> x 24"D x 42"H
124842	Counter Draned	8'I > 24"D > 42"L

125330	Tables Undraped	<b>3'L</b> x 24"D x 30"H
125430	Tables Undraped	4'L x 24"D x 30"H
125630	Tables Undraped	<b>6'L</b> x 24"D x 30"H
125020	Tables Undraned	<b>911</b> 7 2 4"D 7 20"L

#### 24"D X 42"H | Counter Undraped

125342	Counter Undraped	<b>3'L</b> x 24"D x 42"H
125442	Counter Undraped	<b>4'L</b> x 24"D x 42"H
125642	Counter Undraped	<b>6'L</b> x 24"D x 42"H
125842	Counter Undraped	<b>8'L</b> x 24"D x 42"H

#### 4th Side | Table Draped 30"

12404630	Drape Table 4th Side	<b>6'</b> X 30"
12404830	Drane Table 4th Side	8' X 30"

#### 4th Side | Table Draped 42"

12404642	Drape Table 4th Side	<b>6'</b> X 42"
12404842	Drape Table 4th Side	<b>8'</b> X 42"









84080

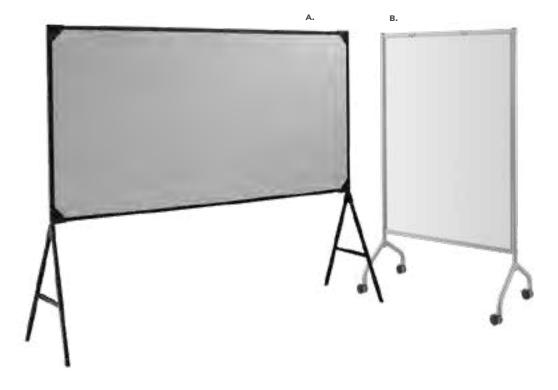
**3 Drawer File Cabinet** 

(black metal, laminate)

16"L 20"D 28"H



## **Office Accessories**



A) 10201484 Floor Standing **Bulletin Board** (white laminate, black) 48"W X 96"L X 78"H

B) 84050 Mobile White Board (white laminate, white) 48"L 24"D 30"H



C) 220110 **Chrome Bag Rack** (3" at center) 1"W X 41"H X 26"W

D) 220109 Chrome Coat Tree (21"w at the base) 8 1/4"W X 69 1/2"H

E) 220134 Brushed **Aluminum Easel** (open 5 1/4"W X 64 1/4"H) 26"W X 62"H

F) 220106 Corrugated Wastebasket (black)

# Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

In all cases, we've put considerable thought into them.

<u>Click</u> to learn more detailed, interactive, printable checklist.

# Freeman® top five health & safety Recommendations include:

- 1. Strategize your audience approach
- 2. Re-imagine your booth design.
- **3.** Evaluate a hybrid booth approach
- 4. Create safe networking opportunities during the show
- **5.** Stay connected to your audience post-show

Learn More

# **Safety Dividers**

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

**85051 Freestanding Divider** (silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.

85052 Divider Single Sided Graphic

85053 Divider Single-Sided Graphic

85090 Divider Double-Sided Graphic



85064 Flag Pole Divider

(silver, clear) 34"L 11"W 47-74"H

Also available in opaque and personalization available.

#### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **here** and learn more about our SafeConnect Promise on **Freeman.com** 



#### 85055 Freestanding Wall Plus

(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

85056 Panel Single-Sided Graphic 85057 Panel Single-Sided Graphic 85058 Panel Double-Sided Graphic

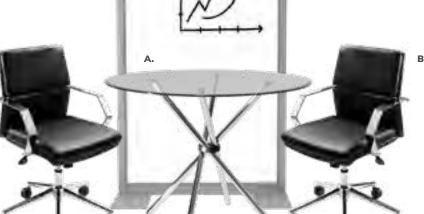


Also available in opaque and personalization available.

# 85091 Freestanding White Board

(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.



**A) Atomic Round Tables** (glass, chrome) **8201225** 42" RND 30"H

8201224 36" RND 30"H

B) 810944

Pro Executive Mid

Back Chair (black vinyl) 24"L 22"D 40"H Adjustable height

# **Greenery and Dividers**

**Keep it Green.** Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

#### 20'x20' Midtown, Greenery Booth

Midtown Bar | pg 46 Dividers | pg 59 Accent Chair | pg 16 Bar Tables | pg 7



7' Boxwood Hedge 36.5"L 12"D 84"H

4' Boxwood Hedge

46"L 9"D 47"H

85035

#### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com** 

#### 85050 Clear Divider Bar Counter

(silver, clear) 48-70"L 12"W 31.5"H

Also available in opaque and personalization available.

85080 Divider with Header Graphic

85083 Divider with Front Panel Graphic

85081 Divider with Side Panel Graphic

85082 Divider with Header and Side Panel Graphic 85084 Divider with Front and Side Graphics







#### **Miramar Dividers**

(molded plastic) A) 85043 (white)

Also availible in the following colors.

See page 47. 85043 (harvest yellow)

**85042** (burgundy)

**85041** (gray) Vertical: 63"L 23"D 83"H

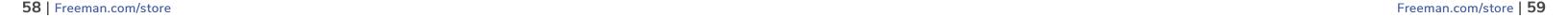
Horizontal: 83"L 23"D 63"H

#### B) 8201233 Hydraulic Cafe Table

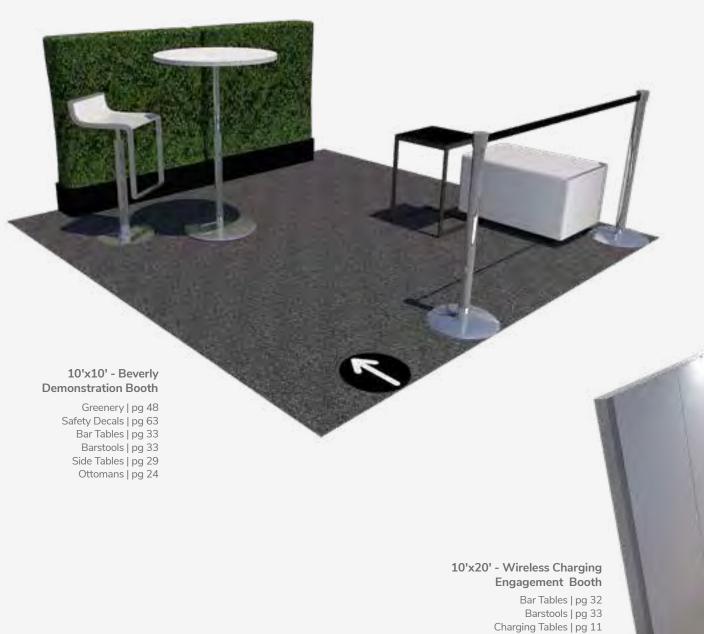
(orange top, chrome) 30" RND 29"H

C) 810861 . Laguna Chair

(maple, chrome) 18"L 19"D 34"H



# Stanchions & Booth Design



# **Stanchions & Booth Design**

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.



10'x10' - Atherton Conversation Booth Greenery | pg 48 Accent Chairs | pg 16 Side Tables | pg 29



220121 Chrome Stanchion w/8' Retractable Belt (black, belt) 42"H

Ottomans | pg 22



# Safety & Directional Signage

10'x10' - Atherton Conversation Booth

Accent Chairs | pg 16

Side Tables | pg 29

Greenery | pg 48

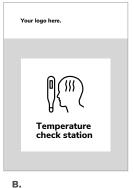
Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email healthandsafety@freeman.com Layout will include YOUR logo and basic background color.

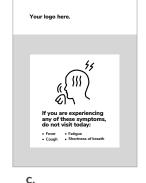


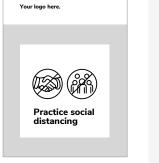
## Safety & Directional Signage

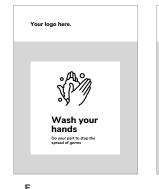
Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.

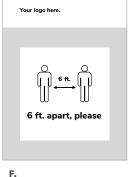








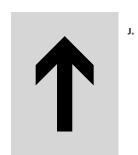








STAND HERE



**A) Masks Required Sign 20303001** 22"W X 28"H **20303002** 8.5" WX 11"H

B) Temperature Check Station Sign 20303003 22"W X 28"H 20303004 8.5"W X 11"H

C) If You Are Experiencing Symptoms Sign 20303005 22"W X 28"H 20303006 8.5"W X 11"H

D) Practice Social Distancing Sign 20303007 22"W X 28"H 20303008 8.5"W X 11"H

E) Wash Your Hands Sign 20303009 22"W X 28"H 20303010 8.5"W X 11"H

F) 6' Apart Please Sign 20303011 22"W X 28"H 20303012 8.5"W X 11"H

**G) Enter Here Sign 20303013** 22"W X 28"H **20303014** 8.5"W X 11"H

H) Exit Here Sign 20303015 22"W X 28"H 20303016 8.5"W X 11"H

I) Stand Here Floor Decal 20303017 12"W X 12"H

J) Directional Arrow Floor Decal 20303018 18"W X 24"H

# **Sanitization Product & Services**

## **Hand Sanitizing Stations**

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.



# **1510103 Clear Barrier** (plexi, clear) 31.5"W x 36"H

Also available in opaque and personalization available.

1510100 Clear Barrier with graphic

Personalize here



#### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **here** and learn more about our SafeConnect Promise on **Freeman.com** 

# FREEMAN

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

#### ONLINE PRICE DISCOUNT PRICE DEADLINE DATE JANUARY 10, 2022

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022	
COMPANY NAME:	BOOTH #:	
CONTACT NAME :	PHONE #:	
E-MAIL ADDRESS		

Take advantage of the Online price by ordering at <a href="https://www.freeman.com/store">www.freeman.com/store</a> by the deadline date.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
		SOF	T SEATING			
Naples G	roup - Bla	ck Vinyl				
	810119	Chair	499.70	549.65	699.60	
	830120	Loveseat	720.90	793.00	1,009.25	
	830119	Sofa	687.90	756.70	963.05	
Munich (	Group - Gra	ay Fabric				
	810151	Armless Chair	504.05	554.45	705.65	
Baja Gro	up - White	Vinyl				
	81050	Chair	540.80	594.90	757.10	
	83020	Loveseat	594.90	654.40	832.85	
	83019	Sofa	798.70	878.55	1,118.20	
/alencia	- Velvet					
	810180	Chair - Spice Orange	351.50	386.65	492.10	
	83045	Sofa - Coffee Brown	528.30	581.15	739.60	
ey Larg	o Group - l	Black Fabric				
	830950	Loveseat	671.10	738.20	939.55	
	830951	Sofa	742.00	816.20	1,038.80	
	810950	Chair	529.45	582.40	741.25	
Allegro G	Froup - Blu	e Fabric				
	81019	Chair	475.40	522.95	665.55	
	83015	Sofa	758.75	834.65	1,062.25	
airfax G	roup - Whi	•				
	_	Chair	446.70	491.35	625.40	
	830949	Sofa	712.75	784.05	997.85	
Palm Be	ach - White	Vinyl				
	83040	Sofa	405.60	446.15	567.85	
Sterling (	Group - Gra	ay Fabric				
	81037	Chair	709.30	780.25	993.00	
	8309	Sofa	1,224.00	1,346.40	1,713.60	

	CASUAL SEATING					
Ottomans						
	815122	Endless Square - White Vinyl	326.10	358.70	456.55	
	815123	Endless Square - Black Vinyl	326.10	358.70	456.55	
	815953	Endless Curve - White Vinyl	553.25	608.60	774.55	
	815952	Endless Curve - Black Vinyl	553.25	608.60	774.55	
	81518	Vibe Cube - Blue Vinyl	148.70	163.55	208.20	
	81519	Vibe Cube - Red Vinyl	148.70	163.55	208.20	
	81525	Vibe Cube - Orange Vinyl	148.70	163.55	208.20	
	81517	Vibe Cube - Yellow Vinyl	148.70	163.55	208.20	
	81530	Vibe Cube - Black Vinyl	129.25	142.20	180.95	
	81531	Vibe Cube - White Vinyl	129.25	142.20	180.95	
	81532	Vibe Cube - Steel Blue Vinyl	138.40	152.25	193.75	

01/21 (502195) Page 1 of 9

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS	

Qty Part #	Description	Online Price	Discount Price	Standard Price	Total
ttomans (continu	ed)				
81533	Vibe Cube - Silver Vinyl	138.40	152.25	193.75	
81534	Vibe Cube - Purple Vinyl	138.40	152.25	193.75	
81535	Vibe Cube -Citrus Green Vinyl	135.20	148.70	189.30	
81536	Vibe Cube - Taupe Vinyl	135.20	148.70	189.30	
81537	Vibe Cube - Spice Orange Vinyl	135.20	148.70	189.30	
81538	Vibe Cube - Desert Rose Vinyl	135.20	148.70	189.30	
815151	Marche Swivel - Gray Fabric	210.10	231.10	294.15	
815154	Marche Swivel - Red Fabric	210.10	231.10	294.15	
815159	Marche Swivel - Blue Fabric	210.10	231.10	294.15	
815152		210.10	231.10	294.15	
815157		210.10	231.10	294.15	
815158	Marche Swivel - Pear Yellow Fabric	210.10	231.10	294.15	
	Marche Swivel - Plum Fabric	210.10	231.10	294.15	
				294.15	
815153	• •	210.10	231.10		
815155	Marche Swivel - Rose Quartz Fabric	210.10	231.10	294.15	
815150	Marche Swivel - White Vinyl	210.10	231.10	294.15	
815160	Marche Swivel - Orange Fabric	210.10	231.10	294.15	
81540	Marche Swivel - Forest Green Vinyl	210.10	231.10	294.15	
81541	Marche Swivel - Teal Velvet	210.10	231.10	294.15	
81542	Marche Swivel - Distressed Brown Vinyl	210.10	231.10	294.15	
81543	Marche Swivel - Black Vinyl	210.10	231.10	294.15	
81539	Marche Swivel - Ivory Faux Sheep Fur	210.10	231.10	294.15	
everly Bench Otto	omans				
81550	Black Vinyl	428.30	471.15	599.60	
81551	Brown Fabric	428.30	471.15	599.60	
81552	Gray Fabric	428.30	471.15	599.60	
81553	Linen Fabric	428.30	471.15	599.60	
81554	Ocean Blue Fabric	428.30	471.15	599.60	
81555	Red Fabric	428.30	471.15	599.60	
81556	White Vinyl	428.30	471.15	599.60	
everly Small Bend	ch Ottomans				
81560	Black Vinyl	382.00	420.20	534.80	
81561	Blue Fabric	382.00	420.20	534.80	
81562	Brown Fabric	382.00	420.20	534.80	
81563	Green Fabric	382.00	420.20	534.80	
81565	Linen Fabric	382.00	420.20	534.80	
81568	Red Fabric	382.00	420.20	534.80	
81569	White Vinyl	382.00	420.20	534.80	
81566	Lavender Fabric	382.00	420.20	534.80	
81567	Orange Fabric	382.00	420.20	534.80	
81564	Gray Fabric	382.00	420.20	534.80	
81570	Yellow Fabric	382.00	420.20	534.80	
ccent Chairs					
71089	Black Diamond Side Chair	132.80	146.10	185.90	
71090	Black Diamond Arm Chair	175.15	192.65	245.20	
810861	Laguna Chair - Maple/Chrome	135.70	149.25	190.00	

01/21 (502195)

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
ccent C	hairs (con	tinued)				
	810816	Madrid Chair - White Vinyl/Chrome	868.00	954.80	1,215.20	
	810948	Meeting Chair - White Vinyl	366.65	403.30	513.30	
	— 810164	Marina Chair - White Vinyl	139.35	153.30	195.10	
	— 810160	Marina Chair - Black Vinyl	139.35	153.30	195.10	
	— 810161	Marina Chair - Brown Fabric	139.35	153.30	195.10	
	- 810162	Marina Chair - Ocean Blue Fabric	139.35	153.30	195.10	
	- 810163	Marina Chair - Red Fabric	139.35	153.30	195.10	
	810131	Malba Chair - Gray Molded Plastic	101.65	111.80	142.30	
	810130	Malba Chair - Green Molded Plastic	101.65	111.80	142.30	
	810846	Christopher Chair - White Vinyl/Chrome	122.75	135.05	171.85	
	810851	Zenith Chair - White/Chrome	159.00	174.90	222.60	
	_				•	
	810841	Rustique Chair - Gunmetal	129.80	142.80	181.70	
	810837	Razor Armless Chair - White High Density Plastic	61.65	67.80	86.30	
	810875	Swanson Swivel Chair - White Vinyl	272.00	299.20	380.80	
	81083	Blade Chair - Sky Blue	76.95	84.65	107.75	
	81082	Blade Chair - Red	76.95	84.65	107.75	
	81093 —	Lucent Chair - Frosted Acrylic	193.45	212.80	270.85	
	810145	Wentworth Chair - Brown Vinyl	247.50	272.25	346.50	
	81024 —	Atherton Chair - Brown Leather	837.40	921.15	1,172.35	
	81034	Bowery Chair - Yellow Fabric	581.15	639.25	813.60	
	81035	Century Chair - Gray Velvet	562.85	619.15	788.00	
	81036	Lena Chair - Green Leather	709.30	780.25	993.00	
	81031	Montreal Chair - Blue Fabric	652.10	717.30	912.95	
	81032	Pasadena Chair - White Plastic	359.20	395.10	502.90	
	81038	Tech Chair - Gray Vinyl	432.45	475.70	605.45	
	81039	Tech Tablet Chair - Gray Vinyl	432.45	475.70	605.45	
cutive	Seating					
	71046	Gray Gaslift Chair With Arms	N/A	N/A	N/A	
		Gray Gaslift Chair Without Arms	262.45	288.70	367.45	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric	320.15	352.15	448.20	
	810175	Genesis Chair - Black	380.65	418.70	532.90	
	810844	Pro Executive High Back Chair - White Vinyl	293.10	322.40	410.35	<del></del>
	810946	Pro Executive High Back Chair - Black Vinyl	366.65	403.30	513.30	
	- 810945	Pro Executive Mid Back Chair - White Vinyl	454.80	500.30	636.70	
	_	Pro Executive Mid Back Chair - Black Vinyl	379.10	417.00	530.75	
	810947	•	476.40	524.05	666.95	
	810170	Cupertino Mid Back Chair - Black Vinyl	440.95	485.05	617.35	
roto al-	_	Capotano Ivila Daok Orian - Diaok Villyi	770.50	403.00		
rstools	71088	Black Diamond Stool	182.10	200.30	254.95	
	- 71000 - 71048					
	- 71046 - 71047	Gray Gaslift Stool with Arms	N/A	N/A 311 70	N/A	
	_	Gray Gaslift Stool without Arms	283.35	311.70	396.70	
	810860	Laguna Barstool - Maple/Chrome	171.45	188.60	240.05	
	_ 210109	Limerick® Stool by Herman Miller	126.40	139.05	176.95	
	810872	Lift Barstool - Gray Vinyl/Chrome	165.45	182.00	231.65	
	810873	Lift Barstool - Red Vinyl/Chrome	165.45	182.00	231.65	
	810871	Lift Barstool - Black Vinyl/Chrome	165.45	182.00	231.65	
	810870	Lift Barstool - White Vinyl/Chrome	165.45	182.00	231.65	

01/21 (502195) Page 3 of 9

NAME OF SHOW:	022 NAPE Summit / February 10 - 11, 2022				
COMPANY NAME:	BOOTH #:				
CONTACT NAME :	PHONE #:				
E-MAIL ADDRESS					

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
arstool	s (continue	ed)				
	810104	Banana Barstool - Black Vinyl/Chrome	199.60	219.55	279.45	
	810850	Zenith Barstool - White/Chrome	159.00	174.90	222.60	
	810840	Zoey Barstool - White Vinyl/Chrome	292.05	321.25	408.85	
	810848	Christopher Barstool - White Vinyl/Chrome	272.00	299.20	380.80	
	810202	Shark Swivel Barstool - White Plastic/Chrome	349.90	384.90	489.85	
	810839	Rustique Barstool - Gunmetal	129.80	142.80	181.70	
	81080	Blade Barstool - Red	153.90	169.30	215.45	
	81081	Blade Barstool - Sky Blue	153.90	169.30	215.45	
	81092	Lucent Barstool - Frosted Acrylic	205.90	226.50	288.25	
	810135	Task Stool - Black Fabric	170.55	187.60	238.75	
	 81026	Marina Barstool - Ocean Blue	302.00	332.20	422.80	
	— 81027	Marina Barstool - Black Vinyl	302.00	332.20	422.80	
	— 81028	Marina Barstool - Brown Fabric	274.55	302.00	384.35	
	81029	Marina Barstool - Red Fabric	302.00	332.20	422.80	
	- 81030	Marina Barstool - White Vinyl	302.00	332.20	422.80	
	_	•	002.00	002.20		
<u> </u>	ables & Co			1		
		Tables are 24" wide Blue □ White □ Gray □ Red				
	124330	Draped Table 3'L x 30"H	105.00	115.50	147.00	
	124430	Draped Table 4'L x 30"H	123.20	135.50	172.50	
	124630	Draped Table 6'L x 30"H	156.10	171.70	218.55	
	124830	Draped Table 8'L x 30"H	173.50	190.85	242.90	
	12404630	4th Side Drape 6'L x 30"H	42.50	46.75	59.50	
	12404830	4th Side Drape 8'L x 30"H	42.50	46.75	59.50	
	124342	Draped Counter 3'L x 42"H	162.30	178.55	227.20	
	_ 124442	Draped Counter 4'L x 42"H	179.95	197.95	251.95	
	- 124642	Draped Counter 6'L x 42"H	192.30	211.55	269.20	
	_	Draped Counter 8'L x 42"H	221.20	243.30	309.70	
	_	4th Side Drape 6'L x 42"H	51.30	56.45	71.80	
	_	4th Side Drape 8'L x 42"H	51.30	56.45	71.80	
ndrape	_ d Tables &					
		Undraped Table 3'L x 30"H	54.10	59.50	75.75	
	125430	Undraped Table 4'L x 30"H	59.45	65.40	83.25	
	125630	Undraped Table 6'L x 30"H	72.85	80.15	102.00	
	125830	Undraped Table 8'L x 30"H	86.20	94.80	120.70	
	125342	Undraped Counter 3'L x 42"H	75.50	83.05	105.70	
	_	Undraped Counter 4'L x 42"H	81.45	89.60	114.05	
	_	Undraped Counter 6'L x 42"H	98.00	107.80	137.20	
	125842	Undraped Counter 8'L x 42"H	111.40	122.55	155.95	
able To	_	- Risers are 8" wide				
	•	Black 4'L x 7"H Corrugated Riser	30.15	33.15	42.20	
	_	White 4'L x 7"H Corrugated Riser	30.15	33.15	42.20	
	_	Black 6'L x 7"H Corrugated Riser	35.30	38.85	49.40	
	_	White 6'L x 7"H Corrugated Riser	35.30	38.85	49.40	
	_	Black 8'L x 7"H Corrugated Riser	40.70	44.75	57.00	

01/21 (502195) Page 4 of 9

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022			
COMPANY NAME:	BOOTH#:			
CONTACT NAME :	DHONE #			

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at <a href="https://www.freeman.com/store">www.freeman.com/store</a> by the deadline date.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Table T	op Risers	- Risers are 8" wide (continued)				
	1504200	Black 4'L x 14"H Corrugated Riser	46.10	50.70	64.55	
	 1504201	White 4'L x 14"H Corrugated Riser	46.10	50.70	64.55	
	 1506200	Black 6'L x 14"H Corrugated Riser	56.40	62.05	78.95	
		White 6'L x 14"H Corrugated Riser	56.40	62.05	78.95	
	1508200	Black 8'L x 14"H Corrugated Riser	40.70	44.75	57.00	
	 1508201	White 8'L x 14"H Corrugated Riser	40.70	44.75	57.00	
edestal	   Tables - So	oho Series				
	72069	Black Top Cafe Table - 30"H x 24"W	206.75	227.45	289.45	
	72067	Black Top Cafe Table - 30"H x 36"W	213.15	234.45	298.40	
	 72066	Black Top Mini Table - 18"H x 18"W	126.40	139.05	176.95	
	— 72070	Black Top Bistro Table - 42"H x 24"W	207.80	228.60	290.90	
	— 72068	Black Top Bistro Table - 42"H x 36"W	224.45	246.90	314.25	
edestal	—   Tables - Cl	nelsea Series			_	
	72063	Butcher Block Top Cafe Table - 30"H x 30"W	206.75	227.45	289.45	
	72064	Butcher Block Top Cafe Table - 30"H x 36"W	206.75	227.45	289.45	
	— 720163	Butcher Block Top Bistro Table - 42"H x 30"W	206.75	227.45	289.45	
	— 720164	Butcher Block Top Bistro Table - 42"H x 36"W	206.75	227.45	289.45	
edestal	Tables	•			_	
	8201208	Hydraulic Base Cafe Table - Maple	342.90	377.20	480.05	
	8201207	Hydraulic Base Bar Table - Maple	356.40	392.05	498.95	
	8201209	Hydraulic Base Cafe Table - Graphite	381.25	419.40	533.75	
	— 8201211	Hydraulic Base Bar Table - Graphite	392.10	431.30	548.95	
	8201206	Hydraulic Base Cafe Table - Maple	370.95	408.05	519.35	
	8201205	Hydraulic Base Bar Table - Maple	369.95	406.95	517.95	
	820126	Hydraulic Base Cafe Table - White Laminate	363.95	400.35	509.55	
	820125	Hydraulic Base Gale Table - White Laminate	396.40	436.05	554.95	
	820241	·		347.45	442.20	
	_	Madison Hydraulic Base Cafe Table - Gray Acajou.	315.85		_	
	820240	Madison Hydraulic Base Bar Table - Gray Acajou	315.85	347.45	442.20	
	820265 —	Madison Cafe Table - Gray Acajou	249.30	274.25	349.00	
	820264	Madison Bar Table - Gray Acajou	249.30	274.25	349.00	
	8201220	30" Cafe Table Black Base - White Laminate	248.75	273.65	348.25	
	8201221	30" Bar Table Black Base - White Laminate	266.10	292.70	372.55	
	8201222	30" Bar Table Chrome Base - White Laminate	382.90	421.20	536.05	
	8201223	30" Cafe Table Chrome Base - White Laminate	382.90	421.20	536.05	
	820920	30" Bar Table Chrome Hydraulic Base - Red	296.35	326.00	414.90	
	820921	30" Cafe Table Chrome Hydraulic Base - Red	296.35	326.00	414.90	
	— 820922	30" Bar Table Chrome Hydraulic Base - Graphite	296.35	326.00	414.90	
	— 820923	30" Cafe Table Chrome Hydraulic Base - Graphite	296.35	326.00	414.90	
	820930	30" Bar Table w/ Hydraulic Base - Blue	284.95	313.45	398.95	
	_	30" Bar Table w/ Black Base - Blue				
	820931		226.70	249.35	317.40	
	820932	30" Bar Table w/ Hydraulic Base - Wood	347.35	382.10	486.30	
	820933	30" Bar Table w/ Black Base - Wood	241.30	265.45	337.80	
	820940	30" Cafe Table w/ Hydraulic Base - Blue	284.95	313.45	398.95	
	820941	30" Cafe Table w/ Black Base - Blue	203.85	224.25	285.40	
	820942	30" Cafe Table w/ Hydraulic Base - Wood	347.35	382.10	486.30	

01/21 (502195) Page 5 of 9

NAME OF SHOW:	2022	NAPE	Summit /	February	/ 10 - <sup>-</sup>	11.	202

COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS :	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
destal	Tables (co	ntinued)				
	820943	30" Cafe Table w/ Black Base - Wood	220.50	242.55	308.70	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal	374.40	411.85	524.15	
	820911	30" Bar Table w/ Hydraulic Base - Black	374.40	411.85	524.15	
	820912	30" Bar Table w/ Hydraulic Base - Green	374.40	411.85	524.15	
	820913	30" Bar Table w/ Hydraulic Base - Orange	374.40	411.85	524.15	
	820914	30" Bar Table w/ Hydraulic Base - Yellow	374.40	411.85	524.15	
	820915	30" Bar Table w/ Black Base - Gunmetal	262.10	288.30	366.95	
	820916	30" Bar Table w/ Black Base - Black	262.10	288.30	366.95	
	- 820917	30" Bar Table w/ Black Base - Green	262.10	288.30	366.95	
	- 820918	30" Bar Table w/ Black Base - Orange	262.10	288.30	366.95	
	820919	30" Bar Table w/ Black Base - Yellow	262.10	288.30	366.95	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal	374.40	411.85	524.15	
	_	30" Cafe Table w/ Hydraulic Base - Black				
	8201231	30" Cafe Table w/ Hydraulic Base - Green	374.40	411.85	524.15	
	8201232	30" Cafe Table w/ Hydraulic Base - Orange	374.40	411.85	524.15	
	8201233	30" Cafe Table w/ Hydraulic Base - Yellow	374.40	411.85	524.15	
	8201234	30" Cafe Table w/ Hydraulic Base - Tellow	374.40	411.85	524.15	
	8201235		374.40	411.85	524.15	
	8201236 —	30" Cafe Table w/ Black Base - Black	374.40	411.85	524.15	
	8201237 —	30" Cafe Table w/ Back Base - Green	374.40	411.85	524.15	
	8201238	30" Cafe Table w/ Black Base - Orange	374.40	411.85	524.15	
	8201239	30" Cafe Table w/ Black Base - Yellow	374.40	411.85	524.15	
	8201240	36" Bar Table w/ Hydraulic Base - Black	388.95	427.85	544.55	
	8201241	36" Bar Table w// Black Base - Black	266.25	292.90	372.75	
	8201242	36" Cafe Table w/ Hydraulic Base - Black	370.25	407.30	518.35	
	8201243	36" Cafe Table w// Black Base - Black	284.95	313.45	398.95	
cent Ta	ables					
	82015	Silverado End Table - Tempered Glass/Painted Steel	268.20	295.00	375.50	
	- 82014	Silverado Cocktail Table - Tempered Glass/Painted	285.00	313.50	399.00	
	- 820252	Steel	230.35	253.40	322.50	
	820250	Alondra Cocktail Table - Glass/Chrome	320.70	352.75	449.00	
	_	Alondra End Table - Wood/Chrome	230.35	253.40	322.50	
	- 820251		320.70	352.75	449.00	
	8201224	Atomic 36" Round Table - Glass/Chrome	333.10	366.40	466.35	
	8201225	Atomic 42" Round Table - Glass/Chrome	333.10	366.40	466.35	
	82028	Geo End Table - Wood/Black Steel	272.00	299.20	380.80	
	- 82027	Geo Cocktail Table - Wood/Black Steel	279.05	306.95	390.65	
	- 82035	Geo End Table - Glass/Chrome	328.80	361.70	460.30	
	- 82034	Geo Cocktail Table - Glass/Chrome	403.40	443.75	564.75	
	- 82054	Sydney End Table - Black Laminate/Brushed Steel	250.40	275.45	350.55	
	- 82055	Sydney End Table - White Laminate/Brushed Steel	250.40	275.45	350.55	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel	301.25	331.40	421.75	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel	301.25	331.40	421.75	
	- 82079	Sydney End Table - Blue Laminate/Brushed Steel	222.55	244.80	311.55	
	82080	Sydney End Table - Wood Laminate/Brushed Steel	222.55	244.80	311.55	
	_	Sydney Cocktail Table - Blue Laminate/Brushed			375.60	

01/21 (502195) Page 6 of 9

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
ccent Ta	ables (con	tinued) Sydney Cocktail Table - Wood Laminate/Brushed				
	82078	Steel	268.30	295.15	375.60	
	82075	Regis End Table - Brushed Metal	310.95	342.05	435.35	
	82074	Regis Bench Table - Brushed Metal	437.55	481.30	612.55	
	820844	Aura Round Table - White Metal	124.90	137.40	174.85	
	82043	Geo Square-Round Table - Glass/Black Steel	452.10	497.30	632.95	
	82044	Geo Square-Round Table - Glass/Chrome	452.10	497.30	632.95	
	8201226	Rustique Square Metal Bar Table - Gray	402.40	442.65	563.35	
	820130	Mesa Cocktail Table - Black/Bronze	274.55	302.00	384.35	
	820131	Mesa Cocktail Table - Glass/Bronze	274.55	302.00	384.35	
	820132	Mesa Cocktail Table - Wood/Bronze	274.55	302.00	384.35	
	820133	Mesa End Table - Black/Bronze	245.45	270.00	343.65	
	820134	Mesa End Table - Glass/Bronze	245.45	270.00	343.65	
	820135	Mesa End Table - Wood/Bronze	245.45	270.00	343.65	
	820310	Sedona Side Table - Black/Bronze	203.85	224.25	285.40	
	820311	Sedona Side Table - Wood/Bronze	203.85	224.25	285.40	
	820312	Sedona Side Table - White/Bronze	203.85	224.25	285.40	
	820320	Taos Side Table - Black/Bronze	203.85	224.25	285.40	
	820321	Taos Side Table Wood/Bronze	203.85	224.25	285.40	
	820322	Taos Side Table - White/Bronze	203.85	224.25	285.40	
onferen	ce Tables					
	82041	Geo Conference Table - Glass/Black Steel	452.10	497.30	632.95	
	82051	Geo Conference Table - Glass/Chrome	452.10	497.30	632.95	
	820260	Madison Conference Table - Gray Acajou	449.95	494.95	629.95	
	820708	42" Round Conference Table - White Laminate	415.90	457.50	582.25	
	820261	Madison 5' Conference Table - Gray Acajou	516.45	568.10	723.05	
	820262	Madison 8' Conference Table - Gray Acajou	1,030.75	1,133.85	1,443.05	
	820263	Madison 10' Conference Table - Gray Acajou	1,030.75	1,133.85	1,443.05	
	820951	Ventura Bar Table - Maple w/ Grommets	687.90	756.70	963.05	
	820952	Ventura Communal Bar Table - Black	709.55	780.50	993.35	
	820953	Ventura Bar Table - White w/ Grommets	687.90	756.70	963.05	
	 820954	Ventura Communal Bar Table - Maple	687.90	756.70	963.05	
	 820956	Ventura Communal Bar Table - White	687.90	756.70	963.05	
	 820963	Ventura Communal Cafe Table - Maple	472.15	519.35	661.00	
	820960	Ventura Cafe Table - Maple w/ Grommets	661.45	727.60	926.05	
	820961	Ventura Cafe Table - White w/ Grommets	661.45	727.60	926.05	
	- 820966	Ventura Communal Cafe Table - White				
	_		472.15	519.35	661.00	
	820962	Ventura Communal Cafe Table - Black	472.15	519.35	661.00	
	8201244 —	42" Round Conference Table - Black Laminate	386.90	425.60	541.65	
	8201	10' Table - Black Laminate	808.00	888.80	1,131.20	
	8203	5' Table - Black Laminate	416.00	457.60	582.40	
	8205	8' Table - Black Laminate	608.00	668.80	851.20	
ffice						
	84075	Madison Desk - Gray Acajou	777.65	855.40	1,088.70	
	84078	Madison Bookcase - Gray Acajou	553.25	608.60	774.55	

01/21 (502195) Page 7 of 9

NAME OF SHOW:	<b>2022 NAPE</b>	Summit	/ February	10 -	11,	2022

COMPANY NAME:	BOOTH#:
CONTACT NAME :	PHONE #:
E MAIL ADDDESS.	

Part #	Description	Online Price	Discount Price	Standard Price	Total
r Desks/Ta	ables				
820706	Work Desk - White Laminate	358.00	393.80	501.20	
_	P	OWERED			
Seating					
•	Naples Chair, Powered - Black Vinvl	720.90	793.00	1.009.25	
_	•	929.65			
_					
_			,	_	
820950	Ventura Communal Bar Table, Powered - Black	878.30	966.15	1,229.60	
- 820955	Ventura Communal Bar Table, Powered - White	798.20	878.00	1,117.50	
820964	Ventura Communal Cafe Table, Powered - Black	596.95	656.65	835.75	
820965	Ventura Communal Cafe Table, Powered - White	596.95	656.65	835.75	
84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal	803.60	883.95	1,125.05	
84084	Tech Desk, Powered - Black Metal	706.85	777.55	989.60	
82076	Sydney Cocktail Table, Powered - Black	547.30	602.05	766.20	
82073	Sydney Cocktail Table, Powered - White	547.30	602.05	766.20	
8202	10' Table, Powered - Black Laminate	1,010.00	1,111.00	1,414.00	
8204	5' Table, Powered - Black Laminate	522.00	574.20	730.80	
8206	8' Table, Powered - Black Laminate	1,010.00	1,111.00	1,414.00	
<sup>2</sup> edestals					
85060	Powered Locking Pedestal 36" H, Black	527.30	580.05	738.20	
85061	Powered Locking Pedestal 36" H, White	527.30	580.05	738.20	
85062	Powered Locking Pedestal 42" H, Black	610.60	671.65	854.85	
85063	Powered Locking Pedestal 42" H, White	610.60	671.65	854.85	
820710	Wireless Charging Table, Powered	468.00	514.80	655.20	
ounters 8	Bars				
850103	Midtown Powered Counter Unlighted - Pewter	1,497.60	1,647.35	2,096.65	
		1,743.05	1,917.35	2,440.25	
850101	Midtown Bar Unlighted - Pewter	1,341.60	1,475.75	1,878.25	
850100	Midtown Bar Lighted w/ Plug-In - Pewter	1,593.30	1,752.65	2,230.60	
	DISPLAY	& ACCESSO	RIES	_	
torage					
84080	3 Door File Cabinet on Castors - Black	553.25	608.60	774.55	
85020	Posh Shelving w/ Chrome Frame - White	534.30	587.75	748.00	
or				_	
8503001	Refrigerator - White	830.15	913.15	1,162.20	
	<u> </u>				
850707	Mason Table Lamp, White/Prushed Silver	162.25	170.70	228 70	
-	·			_	
000708	mason ribbi Lamp - white/brushed Silver	243.33	207.70	340.70	
7505-	District Oaks Black 4000 "	0.40.00	071.55	040.45	
-	• •			_	
_	• •			_	
75022	Display Cube - Black - 24" Large	311.75	342.95	436.45	
75032 - 72056	Display Counter - Black	402.20	442.40	563.10	
	Seating 810120 830121 Tables 820950 820955 820964 820965 84083 84084 82076 82073 8202 8204 8206 85061 85062 85063 820710 850103 850102 850101 850100  torage 84080 85020 or	FOSSAITables 820706 Work Desk - White Laminate	Power   Seating	Powered	POWERID

01/21 (502195) Page 8 of 9

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH#:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS	

Boxwood I	85030 85035 es	7' Boxwood Hedge	640.00 350.00	704.00	896.00	
 Accessori	85035 •	· ·			896.00	
Accessori	es	4' Boxwood Hedge	350.00	205.00		
ccessori				385.00	490.00	
	220121					
		Chrome Stanchion w/ 8' Retractable Belt	126.40	139.05	176.95	
	220118	Chrome Sign Holder	100.15	110.15	140.20	
	750135	Round Literature Rack	233.00	256.30	326.20	
	750136	Flat Literature Rack	200.90	221.00	281.25	
	220109	Chrome Coat Tree	57.80	63.60	80.90	
	220134	Aluminum Easel	56.25	61.90	78.75	
	220110	Chrome Bag Rack	124.30	136.75	174.00	
	10201484	Floor Standing Bulletin Board	203.40	223.75	284.75	
	220106	Corrugated Wastebasket	19.30	21.25	27.00	
	8502	Village Charging Hub	254.00	279.40	355.60	
pecial Dra	аре					
□ Black	☐ Blue	☐ White ☐ Gray ☐ Red				
	12103	Special Drape 3'H (per ft.)	21.40	23.55	29.95	
	12108	Special Drape 8'H (per ft.)	25.15	27.65	35.20	

TOTAL COST				
	+	=		
Sub-Total		8.25% Tax	Total Cost	

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

01/21 (502195) Page 9 of 9

## FREEMAN

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com ONLINE PRICE DISCOUNT PRICE DEADLINE DATE JANUARY 10, 2022

NAME OF SHOW: 2022 NAPE Summit / February 10 - 11, 2022

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

Take advantage of the Online Price by ordering at www.freeman.com/store by the deadline date.

# SHOWCASES FULL VISION TOWER QUARTER VISION

Fluorescent lighting, solid sides, white formica exterior, closed storage, sliding doors with locks (no mirrors).

Electrical service and extension cords are NOT INCLUDED. For electrical services, please refer to the electrical services order forms located in this manual.

Qty Part #		Online Price	Discount Price	Standard Price	Total
101043	4' Full View Fluorescent	451.50	\$ 496.65	\$ 632.10	\$
101061	6' Full View Fluorescent	543.10	\$ 597.40	\$ 760.35	\$
101044	4' Quarter View Fluorescent	386.15	\$ 424.75	\$ 540.60	\$
101062	6' Quarter View Fluorescent	434.95	\$ 478.45	\$ 608.95	\$
1010200	Tower Showcase	6 644.35	\$ 708.80	\$ 902.10	\$

#### **QUICK TIPS**

- Remember to order in advance to save time and money.
- Rental prices are for the duration of the show and include delivery to and removal from your booth space.
- If you have questions or need assistance with any items not listed, please call.

		TOTAL COST	Γ	
	+		= \$	
Sub-Total		8.25% Tax	- '	Total Cost

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com ONLINE PRICE DISCOUNT PRICE DEADLINE DATE JANUARY 10, 2022

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	

Take advantage of the Online Price by ordering at www.freeman.com/store by the deadline date.

# **FLOORING**

Choose your carpet color:

- · Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline denoted with an asterisk \*
- · All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- · Pricing includes delivery, material handling, installation and removal.
- · All carpets, padding and plastic covering contain recycled content and are recyclable.
- Prestige, Custom Cut Classic Carpet, Turf and Vinyl are subject to a 100% Cancellation Charge.

10' Classic (	Carpet, Padding	& Plastic	Covering

□Aspen

Per sqft

□ Barnwood

12ft wide Vinyl- Price per sqft (100 sqft minimum)

☐ Rustic Cherry ☐ Shadow ☐ Shiny Black

Booth Size: \_\_\_\_\_ x \_\_\_\_ = \_\_\_\_ sqft @

		□ Black	□ Blue*	□ Gray	✓ ☐ Midnight Bl	ue □Red*	□Tuxedo		
Qty	Description				Online Price	Discount Price	Standard Price		Total
	10' x 10' Classic Carpet				225.00	247.50	315.00	\$	
	10' x 20' Classic Carpet				450.00	495.00	630.00	\$	
	10' x 30' Classic Carpet				675.00	742.50	945.00	\$	
	10' x 10' Carpet Padding	- Single Lay	er		135.00	148.50	189.00	\$	
	10' x 20' Carpet Padding	- Single Lay	er		270.00	297.00	378.00	\$	
	10' x 30' Carpet Padding	- Single Lay	er		405.00	445.50	567.00	\$	
	10' x 10' Carpet Padding					297.00	378.00	\$	
	10' x 20' Carpet Padding	- Double La	yer		540.00	594.00	756.00	\$	
	10' x 30' Carpet Padding	- Double La	yer		810.00	891.00	1134.00	\$	
	Plastic Covering (price pe	er sqft)			0.55	0.60	0.75	\$	
Custo	om Cut Classic Carp	et							
	der Custom Cut Classic Ca						order form.		
• Pric	cing includes plastic cover	ring, delive	•		g, installation an	d removal.			
				Choose	vour carnet o	olor:			
	□ Black □ Blue	e* □ Grav			your carpet c		□ Red Penner*	□ Tuxedo*	
16.07.(	□ Black □ Blue		y □ Gree	en* □I	Latte* □ Midnig	ht □Red*	□ Red Pepper*	□ Tuxedo*	Total
<u>16 oz. (</u>	□ Black □ Blue		y □ Gree	en* □I	Latte* □ Midnig Online	ht □ Red*  Discount	Standard		Total
<u>16 oz. (</u> Per sqf	Carpet Rental - Price per s	sqft (100 s	y □Gree qft minim	en* □I num)	Latte* □ Midnig	ht □Red*			Total
	Carpet Rental - Price per s	sqft (100 s	y □Gree qft minim	en* □I num)	Latte* ☐ Midnig  Online  Price	ht □ Red*  Discount  Price	Standard Price		Total
	Carpet Rental - Price per s	sqft (100 s	y □Gree qft minim	en* □I num)	Latte* ☐ Midnig  Online  Price	ht □ Red*  Discount  Price	Standard Price		Total
Per sqf	Carpet Rental - Price per s	sqft (100 s	y □ Gree oqft minim _ =	en* 🗆 l num) _ sqft @	Latte* ☐ Midnig  Online  Price  3.85	ht □ Red*  Discount  Price	Standard Price		Total
Per sqf	Carpet Rental - Price per s	sqft (100 s	y □ Gree cqft minim _ = , installatio	en* □ l num) _ sqft @ on and ren	Latte* ☐ Midnig  Online  Price  3.85	ht □ Red*  Discount  Price 4.25	Standard Price 5.40		Total
Per sqf	Carpet Rental - Price per s	sqft (100 s	y □ Gree qft minim _ = , installatio	en* □I num) _ sqft @ on and ren vent Vin	Latte*	ht □Red*  Discount  Price 4.25  ur flooring c	Standard Price 5.40 olor:		Total
Vinyl Price	Carpet Rental - Price per s	sqft (100 s	y □ Gree qft minim _ = , installatio Expo Ev □ Ash □	en* □I num) _ sqft @ on and ren vent Vin	Latte*	ht □Red*  Discount  Price 4.25  ur flooring c	Standard Price 5.40 Olor:		Total
Vinyl Price	Carpet Rental - Price per s  t Booth Size:  t cing includes delivery, mater  de Vinyl- Price per sqft (1	sqft (100 sxial handling 10ft 00 sqft m	y □ Gree qft minim _ = , installatio Expo Ev □ Ash □ inimum)	en* □  num) sqft @ on and ren vent Vin Birch	Online Price 3.85  noval.  yI, choose yo  □ Maple □ Sn Online	ht □ Red*  Discount Price 4.25  ur flooring c noke □ Walnu Discount	Standard Price 5.40  olor:		

(502195) Page 1 of 2

□ Shiny White

Online

**Price** 

7.65

□ Dark Maple

☐ Silverwood 2

Discount

Price

8.40

□ Gray

□ Snow

Standard

Price 10.70

☐ Light Maple

□ Whitewood

□ Onyx

**Total** 

☐ Blackwood II ☐ Brazil Walnut ☐ Concrete

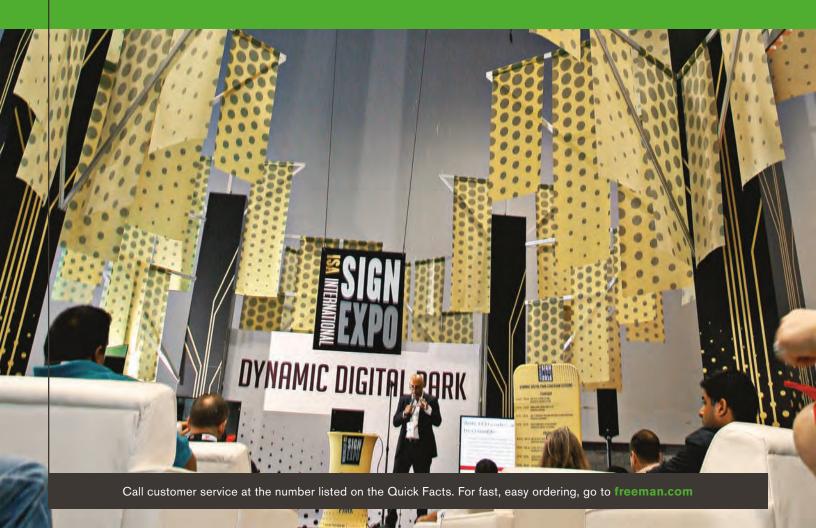
AME OF SHOW:	2022 NAF	PE Summi	t / Febru	iary 10 - 1	1, 2022				
OMPANY NAME:					ВС	OOTH #:			
ONTACT NAME:					PH	IONE #:			
-MAIL ADDRESS	:								
Upgraded C									
<ul> <li>Pricing inc</li> </ul>	ludes plastic o	_	-		_	ion and remova			
□ Black	☐ Graphite		•	Lava Ro	•	se your carpet y □ Paprika	□ Red □ Roya	ıl Rlue - í	□ Silky Beige
□ Black	- Crapino	_ Gray i Gair	☐ Silver			Sword $\square$ White	Thou Thoye	ii Dido	_ omty bolgo
30 oz. Carpet	Rental - Price p	per sqft (100 s	sqft minimu	um)	Online Price	Discount Price	Standard Price		Total
1 - 700 sqft	Booth Size: _	X	=	sqft @	4.75	5.25	6.65	\$	
Over 700 sqft	Booth Size: _	X	=_	sqft @	4.30	4.75	6.00	\$	
		45	oz Supre	eme Carpet	, choose <u>y</u>	your carpet co	olor:		
□ Black	□ Charcoal	□ Cream	□Navy	□ Red □ F	Reflex Blue	☐ Silver Cloud	☐ Silver Mist	□Smoke	e □ White
45 oz. Carpet	Rental - Price p	per sqft (100 s	sqft minimu	um)	Online Price	Discount Price	Standard Price		Total
1 - 700 sqft	Booth Size: _	X	=	sqft @	5.55	6.10	7.75	\$	
Over 700 sqft	Booth Size: _	x	=_	sqft @	5.00	5.50	7.00	\$	
Carpet Pade	dina								
100 - 700 sqft Over 700 sqft Double Carpet 100 - 700 sqft Over 700 sqft	Booth Size: _ t Padding - Pri Booth Size: _	xx ce per sqft (1	= 00 sqft mir =	sqft @	1.35 1.20 Online Price 2.70 2.40	1.50 1.30 Discount Price 2.95 2.65	1.90 1.70 Standard Price 3.80 3.35	\$	Total
Vinyl Flooring	Padding - Prid	ce per sqft (10	00 sqft min	imum)	Online Price	Discount Price	Standard Price		Total
Per sqft	Booth Size: _	x	=_	sqft @	3.65	4.00	5.10	\$	
Turf * • Pricing inc	cludes delivery	/, material ha	•		se your f	looring color:			
Riviera Turf- F	Price per sqft (1	00 sqft minim	num)		Online Price	Discount Price	Standard Price		Total
Per sqft	Booth Size: _	x	=	sqft @	4.25	4.70	5.95	\$	
			Parksid	•	•	flooring color	:		
Parkside Land	dscape Turf- ₽	rice per sqft (	(100 sqft m		☐ Green Online	Discount	Standard		Total
Per sqft	-	x		,	Price <b>9.20</b>	Price 10.10	Price 12.90		
. 0. 04.	20001 0120	^_		<b>&gt;</b> 41'' \&	0.20		. 2.00	Ψ	
	ı			TOTA	AL COST				
					=				
	I	Sub-	Total	8.2	5% Tax	Total C	ost		

(502195)

# SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide highresolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



# **EVENT GRAPHICS**

# CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

# STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

# SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

# **DEPTH OF RESOURCES**

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

# REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction

- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing





(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

Ø

DISCOUNT PRICE DEADLINE DATE JANUARY 10, 2022

NAME OF SHOW:	2022 NAPE Summit / February 10	- 11, 2022					
COMPANY NAME:	BOOTH #:						
CONTACT NAME :	PHONE #:						
E-MAIL ADDRESS :							
	For fast, easy ordering	g, go to www.	freeman.co	m/store.			
		APHICS					
Please see arty	graphics, complete this order form an work guidelines for electronic files or hics are subject to a 100% Cancellati	nd attach your s		electronic f	ïle.		
DIGITAL GRA	PHICS	STANDARI	O SIZES				
finest digital gra	e capabilities to provide you with the phic reproduction available.	CHOOSE YO	OUR SIZE: QTY.	Discount <u>Price</u>	Standard <u>Price</u>	TOTAL	
	ude four-color, photo-quality, high- I printing virtually any size for banners,	7" x 11"		55.15	82.75 =		
	graphics and more.	7" x 22"		60.55	90.85 =		
		7" x 44"		62.65	94.00 =		
L X	W = sqft	9" x 44"		76.10	114.15 =		
sqft	\$ 22.90 per sqft discount price x or = \$	11" x 14"		69.65	104.50 =		
	\$ 34.35 per sqft standard price	14" x 22"		79.25	118.90 =		
	der per graphic 9 sqft (1296 sqin)	14" x 44"		83.05	124.60 =		
•	for double-sided graphics to next whole increment	22" x 28"		124.30	186.45 =		
	sion, retouching, cloning or color	28" x 44"		183.70	275.55 =		
	nay incur additional labor charges. e side for graphic guidelines.)	20" x 60"		223.35	335.05 =		
	AL GRAPHICS	(white only)					
		incur for gra INDICATE	onversion, reto additional labo aphic guideline YOUR SIGN o attach additional sig	r charges. (Ses.)  COPY HE	See reverse si		
Application PMS Colors							
Freeman PV	am Masonite						
(PVC) Freeman HD (Gatorfoam) Freeman Poly (Ultra Board)	yfoam Other	Vertical	Horizont		Your Judgment r Sign Layout		
riendly attributes	ered has recycled content or has ecos and is 100% recyclable according to specifications.  Horizontal  Use Your Judgment	Background C	color:				
	For Sign Layout	Lettering Colo		AL COST			
Special Inst	ructions						
		Sub-Total	8.25	<b>=</b> % Tax	Total Cos	<u> </u>	
07/21 (5021	95)				Pa	 ge 1 of 2	

# **CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK**

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

#### **VECTOR ART:**

•Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images)

#### FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

#### COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- · Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

#### ARTWORK IN THE STRUCTURE

• Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

#### **ACCEPTABLE FILE SOFTWARE**

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- · Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

# ACCEPTABLE FILE TYPES and SUPPORT FILES

### NATIVE FILES:

- Al CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- · EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

#### PRINT FILES:

- •High-res PDF-X/4 (preferred)
- Al with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

#### RASTER OR BITMAP ART:

- •Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

# **WAYS TO SEND ARTWORK**

• When placing on order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.

# UNION JURISDICTIONS FOR THE TEXAS LOCAL UNIONS

#### THE FOLLOWING GUIDELINES APPLY IN THE TEXAS REGION:

We are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction that the various unions have, we ask that you read the following:

#### **ELECTRICAL LABOR & PLUMBING**

Responsible for the installation and distribution of all electrical outlets, cables and distribution equipment. This includes extension cords installed under carpet or any other type of flooring. Freeman is responsible for any hardwiring of equipment to installed electrical cables or disconnecting devices. Exhibitors are permitted to install their own lights, monitors, and other A/V equipment.

Freeman is responsible for the installation and distribution of all water lines and the filling and draining of all water tanks. Exhibitors are permitted to connect their equipment to the lines installed by Freeman.

# **MATERIAL HANDLING LOCAL UNION LABOR**

The Local Union has jurisdiction for the operation of all material-handling equipment, all unloading and reloading, and the handling of empty containers. Exhibitors may unload their own personal vehicles provided they do not use any material handling equipment (fork-lifts, flatbeds, dollies, pallet jacks, etc.) Freeman will control access to the loading docks in order to provide for a safe and orderly move-in/move-out.

### **INSTALLATION & DISMANTLE LABOR - LOCAL UNION LABOR**

The Local Union has jurisdiction for the installation and dismantling of all exhibits including carpet, furniture, and hanging signs. All hired labor must belong to Local Union. Labor can be ordered in advance by returning the enclosed form, or on showsite, at the Freeman Service Desk.

Three options for installation and dismantle labor exist in Texas. Labor may be:

- · performed by full-time employees of the exhibiting company; or
- hired through Freeman, the official general service contractor; or
- hired through an exhibitor-appointed contractor.

### **PLEASE NOTE:**

- Please do not tip any employee. Do not give coffee breaks, for union employees have a
  fifteen minute paid break mid-morning and mid-afternoon. Any attempt by an employee
  to solicit a gratuity for any service should be reported immediately to Freeman and/or
  Exhibit Management. Union employees are paid a good wage scale, and tipping is
  strongly discouraged and is not an accepted policy of any Official Service Supplier.
- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of Freeman. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Freeman Service Center and discuss it with the person in charge.

# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



# INSTALLATION + DISMANTLE

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

# **ON-SITE SUPERVISION**

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

#### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

NAME OF SHOW: COMPANY NAME	2022 NAPF	Summit / Febru	arv 10 - 11 20	22		
		001111111111111111111111111111111111111	ary 10 11, 20	BOOTH #:		
CONTACT NAME				PHONE #:		
E-MAIL ADDRESS	 3:					
		For fast, easy or	dering, go to	www.freeman.co	m/store.	
		INSTALLAT	ION & DIS	MANTLE LA	BOR	
Description					Advance Price	Show Site Price
Straight Time: Overtime:	6:00 AM to 8:00 A		:00 Midnight Mond	ay through Friday		\$148.50 \$223.00
ouble Time:					\$212.50	\$297.00
Labor must be When sched Freeman sup	pe canceled in writi uling dismantle lab pervised jobs will b	or, be sure to allow su e completed at our dis	ice to avoid a one ( ufficient time for em scretion prior to sho	hour cancellation feature     pty containers to be re     w opening and before     tion with this order.	turned to your booth.	
			NSTALLATION	LABOR		
• The charg Emergency Exhibitor S	e for this service is contact:  Supervised Labor	(Supervisor must che	allation labor bill, w	ith a minimum of \$45.0	Phone Number: ck up labor)	
Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
	_			= x		
					on (30%/\$45.00) = \$	
					on (30%/\$45.00) = \$ 8.25% Tax = \$	(N/A)
					on (30%/\$45.00) = \$	(N/A)
			DISMANTLE	Freeman Supervisi	on (30%/\$45.00) = \$ 8.25% Tax = \$	(N/A)
Freeman	is not responsible ge for this service	•	e reverse side of the that is not proper mantle labor bill, w	Freeman Supervision  LABOR  This form.  rly packed and labeled ith a minimum of \$45.0	on (30%/\$45.00) = \$ 8.25% Tax = \$ Total Installation = \$ I by exhibitor.	(N/A)
• Freeman • The char Emergency  Exhibitor S	is not responsible ge for this service contact:	for product or literature is 30% of the total dis	e reverse side of the re that is not proper mantle labor bill, which is not the Freeman to the recent of the recen	Freeman Supervision  LABOR  this form. rly packed and labeled ith a minimum of \$45.0  an Service Center to p	on (30%/\$45.00) = \$ 8.25% Tax = \$ Total Installation = \$ I by exhibitor. O. Phone Number:	(N/A)
• Freeman • The char Emergency  Exhibitor S	is not responsible ge for this service contact:	for product or literatures 30% of the total disconnection (Supervisor must che	e reverse side of the re that is not proper mantle labor bill, which is the reemandary of the recent	Freeman Supervision  LABOR  this form. rly packed and labeled ith a minimum of \$45.0  an Service Center to p	on (30%/\$45.00) = \$ 8.25% Tax = \$ Total Installation = \$ I by exhibitor. Oo. Phone Number: ck up labor) Phone Number: Hourly Rate	(N/A)  Estimated Total Cost

(502195) FY22 CC Page 1 of 2

Freeman Supervision (30%/\$45.00) = \$ \_\_\_\_

8.25% Tax = \$ \_\_\_\_(N/A)

Total Dismantle = \$ \_\_\_

NAME OF SHOW: 2022 NAPE Summit / February 10 - 1	I1, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	
EDEEMAN SII	PERVISED LABOR
	ete the following information if your display is to be set-up
•	be present to supervise the installation and/or dismantle.
	& SET-UP INFORMATION
Freight will be shipped to: Warehouse Show Si	
Total No. of Pieces: Crates Cartons	
Setup Plan/Photo: Attached To Be Sent With Exhibit	
	Color Size
Electrical Placement: Drawing Attached Drawing Wi	
Comments:	
Graphics: With Exhibit Shipped Separately	
Comments:	
Special Tools/Hardware Required:	
Opecial Tools/Hardware required.	
OUTPOUND OU	PRINC INFORMATION
OUTBOUND SHIP	PPING INFORMATION
SHIP TO:	
Select a Carrier:	
	Other Carrier:
No need to schedule your outbound shipment.	Carrier Name:
Charges will appear on your Freeman invoice.	Carrier Phone:
Freeman will make arrangements for all Freeman Exhibit Transportation shipments.	Arrangements for pick-up by other carriers is the responsibility of the exhibitor.
Freeman Exhibit Transportation Shipments.	exhibitor.
Select Level of Service:	
■ 1 Day: Delivery next business day	☐ Standard Ground
☐ 2 Day: Delivery by 5:00 PM second business day	☐ Specialized: Pad wrapped, uncrated or truckload
☐ Deferred: Delivery within 3-5 business days	
Freight Charres	
Freight Charges:  Same as ship to	
Bill To:	
<u> </u>	<del></del>
Select Shipment Options (if applicable)	<b>-</b>
☐ Have loading dock	☐ Lift gate required
☐ Inside delivery	☐ Air ride required ☐ Residential
☐ Pad wrap required ☐ Do not stack	■ residefillar
DO HOL SLACK	
In the event your selected carrier fails to show on final move-ou	it day, please select one of the following options:
Re-route via Freeman's choice	
Deliver back to the warehouse at exhibitor's expense	
PLEASE NOTE: Freeman is not responsible for product or literature that	is not properly packed and labeled by the exhibitor.
The state of the s	· Var A bar and a second management

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	

For fast, easy ordering, go to www.freeman.com/store.

# **FORKLIFT & RIGGING LABOR**

Straight Time:

8:00 AM to 4:30 PM Monday through Friday 6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday, 6:00 AM to 12:00 Midnight Saturday and Sunday Overtime:

Double Time: 12:00 Midnight to 6:00 AM and recognized holidays

- Show site prices will apply to all labor orders placed at show site
- · Start time guaranteed only at start of working day
- One hour minimum labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to nickun labor

Part #	Description						Advance Price	Show Site Price
ORKLIFT	LABOR							
304050	Forklift w/opera	ator - up to 5,000	) lbs - ST				\$142.00	\$199.00
304051	Forklift w/opera	ator - up to 5,000	) lbs - OT				\$195.00	\$273.00
3040100	Forklift w/opera	ator - up to 10,00	00 lbs - ST				\$153.75	\$215.25
3040101	Forklift w/opera	ator - up to 10,00	00 lbs - OT				\$206.75	\$289.50
3040150	Forklift w/opera	ator - up to 15,00	\$159.75	\$223.75				
3040151	Forklift w/opera	ator - up to 15,00	00 lbs - OT				\$212.75	\$298.00
304040	Forklift w/opera	ator - 4-Stage - S	ST				\$168.00	\$235.25
304041	Forklift w/opera	ator - 4-Stage - 0	OTTC				\$221.00	\$309.50
RIGGING L	ABOR							
3020100	Rigger - ST						\$106.25	\$148.75
3020101	Rigger - OT						\$159.50	\$223.50
QUIPMEN	Т							
3090600	Forklift Cage						\$54.25	\$78.50
3090700	Forklift Boom						\$54.25	\$78.50
3090800	Pallet Jack						\$54.25	\$78.50
Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost
)oscribo w	ork to be done:						Sub-Total	\$
Jescribe w	ork to be done							(NI/A)
							8.25% Tax	Ψ
DISMANTL	E					То	tal Installation	\$
Part#	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe w	ork to be done: _						Sub-Total	
							0.050/ T	s (N/A)
							8.25% Tax	\$

(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com

NAME OF SHOW:	2022 NAPE Summit / February 10 - 11, 2022
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	

For fast, easy ordering, go to www.freeman.com/store.

# **HANGING SIGN LABOR**

#### **INSTRUCTIONS**

- · Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitor Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- · Hanging anchor points must be pre-fabricated and ready for use.
- · Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance on the enclosed Electrical Order Form.
- · If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

#### SIGN DESCRIPTION, SIZE & WEIGHT

For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner Metal o	r Wood Other	
Shape: Square Triangle	_ Rectangle C	Other
Size: Height Length _	Width _	
Weight of Sign:		
Does Your Sign Require: Electricity	Assembly	
Is Your Sign Designed to Rotate? _	Yes (Initial in the applicable box	No

#### PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- · The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.

	Feet in from the back Aisle #	
Feet in from the left Aisle #		Feet in from the right Aisle #
	Feet in from the front Aisle #	

Number of feet from floor to top of sign:

STRUCTURAL INTEGRITY STATEMENT

#### **EQUIPMENT AND LABOR RATES TO HANG SIGNS**

### **Straight Time**

8:00 AM to 4:30 PM, Monday through Friday

#### Overtime

6:00 AM to 8:00 AM & 4:30 PM to 12:00 AM Monday through Friday, 6:00 AM to 12:00 AM Saturday & Sunday

#### **Double Time**

12:00 AM to 6:00 AM and recognized holidays

Crew Size: MINIMUM of two people

Materials: Cable, clamps, etc. additional and charged accordingly

#### **Equipment With Crew**

Freeman

**Exhibitor Personnel** Display House

job and it will be charged accordingly.

- · Show site prices will apply to all hanging sign orders placed at show site.
- · Rates are per lift and crew per hour
- One hour minimum per lift/crew lift/crew thereafter is charged in half (1/2) hour increments
- · Straight time cannot be guaranteed

		Straight <u>Time</u>	<u>Overtime</u>	
Condor/Boom Co	ndor with	crew (up t	o 200 lbs lift capacit	y)
Advance Price		\$535.50	\$641.75	
Show Site Price	е	\$749.75	\$898.50	
Additional Crew/As	sembly L	.abor (Pei	r person / Per hour)	
Advance Price		\$106.25	\$148.75	
Show Site Price	е	\$159.25	\$223.00	
Installation Estimate				
Approx Hours	Hourly R	ate	Total Estimated Cost	
@		=		
Dismantle Estimate				_
Approx Hours	Hourly R	ate	Total Estimated Cost	
@		=		
Supervision for asse can be provided by display house, indep	Freeman	, or by yo	our company repres	
Please indicate metal disassembly:	nod of sup	ervision y	ou require for assen	nbly/

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a

**MUST ACCOMPANY ORDER** 



(888) 508-5054 Fax: (469) 621-5613 ExhibitorSupport@freeman.com PLEASE INCLUDE THIS FORM WITH YOUR HANGING SIGN ORDER FORM

# STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

	, the
contracted exhibitor at the 2022 NAPE Sur 2022 and (if applicable), the display house aforementioned exhibitor, do hereby certify and points for the hanging structure have been provided with the structure can be hunged constructed to meet all applicable regulations are We hereby release, indemnify and forever hold GEORGE R. BROWN CONVENTION CENTION Subsidiaries, their directors, officers, employees contractors from and against any and all liability or penalties arising from the installation, use or contractors supporting in excess of 200 lbs. material exhibitor's expense.	or builder for the d guarantee that the stress operly engineered and tested. It is safely and has been and safety measures. It harmless the ASSOCIATION, NTER, FREEMAN, and its structure, dismantling of this structure. All
Exhibiting Company:	Booth #:
Authorized Signature:	
Printed Name:	Date:
E-Mail:	
Display House/Builder (if applicable):	· · · · · · · · · · · · · · · · · · ·
Authorized Signature:	
Printed Name:	Date:
E-Mail:	



CONVENTION CENTER

# EXHIBITOR ORDERING GUIDE

YOUR ROADMAP TO A SUCCESSFUL EVENT









# FIRST CLASS CUSTOMER SERVICE

Leading up to the start of your event, our customer service team will work with you to ensure all the required information needed to install services is collected prior to your arrival. These items include; verifying your order, providing all pertinent IP and wireless information, collecting a floor plan, advanced payment, and confirmation of all required signatures. We understand there are a lot of moving parts when planning to exhibit at a convention and our mission to make this process as easy as possible.

It's our goal to make our team as accessible as possible. All our events are staffed with local team members for you to utilize, helping ensure network reliability and the delivery of the services you need. During move-in and show days, our team is available to assist you with your ordered services.

# KNOWLEDGEABLE TECHNICAL SUPPORT

Our experienced technicians are readily available to perform troubleshooting, installation of additional services, relocations and much more.

Our team will be available throughout the entire event to provide you with the show experience you've always envisioned.

# REDUNDANCY OF EQUIPMENT

We always have spares on-hand and are network ready. Smart City always keeps network switches and wireless access points on-hand and connected to the network. If a piece of equipment fails, we can replace it immediately with little to no downtime.

# 24/7 NETWORK MONITORING

All ports on the Smart City network are polled every minute for network stability. Certified network engineers are on staff in our Network Operations Center during event hours and on call 24/7.





Order online at:

https://orders.smartcitynetworks.com or call 888.446.6911



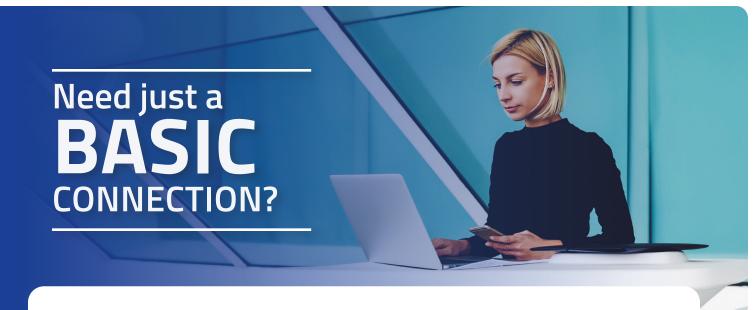
Is the exclusive provider of the following services:











# Our **BASIC INTERNET SERVICE**, ideal for

# LIGHT INTERNET USAGE such as

web browsing and checking email via a wired connection.

SERVICE	INCENTIVE**	BASE	ON-SITE
Basic Internet	\$895	\$1,140	\$1,368
Additional Device	\$185	\$220	\$255
EQUIPMENT & LABOR	INCENTIVE**	BASE	ON-SITE
Switch Rental	\$185	\$225	\$270
Patch Cables	\$50	\$62	\$74
Labor (Floor Work)	\$125	\$125	\$125

# \*NOT FOR STREAMING

# \*\*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

#### **Basic Internet Includes:**

- 1.54 Mbps burstable to 3 Mbps per device
- Routers are not permitted on this service and will not work
- Each device includes (1) Private IP Address
- Up to 4 additional IPs [devices] may be purchased separately
- Ethernet RJ45 Hardline drop and is DHCP (plug and play)

To connect multiple devices to this service a Switch Rental, Patch Cables and Floor Work are required. If more than 5 devices are needed, another main drop (Basic Internet w/ 1 Private IP) is required. An additional 4 devices can then be added to your order. A maximum of 10 devices in one location is permitted.





Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911



Our **DEDICATED WIRED SERVICES** are the

# **FASTEST AND MOST RELIABLE** way

to deliver high quality experiences at your event.

DEDICATED SERVICES	ST SD c	REAMIN	r UHD	INCENTIVE*	BASE	ON-SITE
3 Mbps Dedicated	1	N/A	N/A	\$3,495	\$4,370	\$5,244
6 Mbps Dedicated	2	1	N/A	\$5,900	\$7,375	\$8,850
10 Mbps Dedicated	3	2	N/A	\$7,850	\$9,810	\$11 <i>,77</i> 2
15 Mbps Dedicated	5	3	N/A	\$11,700	\$14,630	\$17,556
25 Mbps Dedicated	6	4	1	\$19,250	\$24,060	\$28,872

# \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

Whether you are setting up your own booth Wi-Fi, Webcasting, HD Streaming, Gaming or require Point to Point connectivity, Dedicated Internet is the way to go!

#### **Dedicated Services Include:**

- Ethernet (1) RJ45 Hardline drop with VLAN
- Wireless and Hardline routers are permitted
- (5) Static Public IP addresses
- Speeds up to 1 Gbps available
- Additional Static IP addresses available for purchase

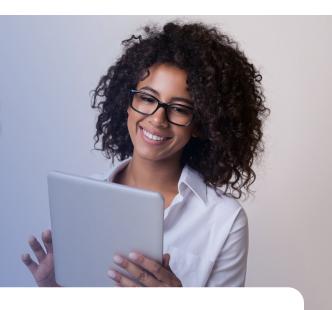




Order online at:

https://orders.smartcitynetworks.com or call 888.446.6911

# NEED WIRELESS CONNECTIVITY?



Our **STANDARD HOTSPOT** provides

# **SIMPLE & SECURE WIRELESS**

connectivity ideal for checking emails, browsing the web, processing payments, and light website demonstrations.

STANDARD HOTSPOT PROVIDES 1.5 Mbps PER DEVICE*				
DEVICE LIMIT	INCENTIVE**	BASE	ON-SITE	
5 Device Limit	\$2,339	\$2,807	\$3,368	
15 Device Limit	\$4,133	\$4,960	\$5,952	
30 Device Limit	\$6,762	\$8,114	\$9,737	
Additional Access Point Rental	\$750	\$ <i>7</i> 50	\$750	

<sup>\*</sup>NOT FOR STREAMING.

All Hotspots broadcast on the 5 Ghz frequency only and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point booth size may require additional Access Point rental







Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911

Wi-Fi Splash Page services starting at \$250 https://orders.smartcitynetworks.com/wifi-splash-page-design

<sup>\*\*</sup>ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

# WILL YOUR BOOTH DEMO **BRING OUT THE MASSES?**

Our **PREMIUM HOTSPOT** combines

# HIGH BANDWIDTH WIRELESS

with greater flexibility and customization options that generate smoother product demos, quicker remote connectivity and superior video streaming quality.

PREMIUM HOTSPOTS ARE NOT RATE LIMITED PER DEVICE STREAMING						
BANDWIDTH ALLOCATION	SD c	r <b>HD</b> o	r <b>UHD</b>	INCENTIVE*	BASE	ON-SITE
10 Mbps	3	N/A	N/A	\$8,800	\$10,560	\$12,672
20 Mbps	6	4	N/A	\$16,600	\$19,920	\$23,904
30 Mbps	10	6	1	\$24,200	\$29,040	\$34,848
40 Mbps	13	8	1	\$31,550	\$37,860	\$45,434
50 Mbps	16	10	2	\$39,050	\$46,860	\$56,232
Additional Access Point Rental	N/A	N/A	N/A	\$ <b>7</b> 50	\$ <i>7</i> 50	\$750

#### \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

All Hotspots broadcast on the 5 Ghz frequency only and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point booth size may require additional Access Point rental





Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911



Wi-Fi Splash Page services starting at \$250 https://orders.smartcitynetworks.com/wifi-splash-page-design



# Our **TELEPHONE SERVICES** provide reliable **VOICE SERVICE** solutions for Single Line, Multi Line, and Conference calls.

VOICE SERVICES	INCENTIVE*	BASE	ON-SITE
Single Line Telephone - With or Without Device	\$275	\$345	\$414
Multi Line Telephone	\$415	\$520	\$624
Polycom Speaker Phone	\$465	\$575	\$690

# \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

We have specialized in telephone services for over 30 years. Smart City provides reliable phone services with crystal clear connections. Our telephone services can be used for reception check-in, conference calls in meeting rooms and for credit card processing machines.

# **Telephone Service Information:**

- Multi Line telephones include (1) Main number and (1) rollover line
- Polycom speakerphones require power source, electrical services may need to be ordered separately
- Domestic Long Distance is included
- International calling is billed separately





Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911

# READY TO POWER UP YOUR EXPERIENCE?



DUPLEX OUTLETS	INCENTIVE*	BASE
500 Watts	\$105	\$ 13 <i>7</i>
1000 Watts	\$127	\$165
1500 Watts	\$138	\$ 179
2000 Watts	\$149	\$194
120 VOLT SERVICES	INCENTIVE*	BASE
15 AMP Service	\$149	\$194
20 AMP Service	\$177	\$230
208 VOLT SERVICES	INCENTIVE*	BASE
20 AMP, Single Phase	\$266	\$346
30 AMP, Single Phase	\$361	\$469
60 AMP, Single Phase	\$549	\$714
100 AMP, Single Phase	\$813	\$1,0 <i>57</i>
150 AMP, Single Phase	\$1,197	\$1,556
200 AMP, Single Phase	\$1,428	\$1,856
208 VOLT SERVICES	INCENTIVE*	BASE
20 AMP, Three Phase	\$360	\$468
30 AMP, Three Phase	\$476	\$619
60 AMP, Three Phase	\$813	\$1,0 <i>57</i>
100 AMP, Three Phase	\$1,239	\$1,611
150 AMP, Three Phase	\$1,733	\$2,253
200 AMP, Three Phase	\$2,301	\$2,991
408 VOLT SERVICES	INCENTIVE*	BASE
20 AMP, Three Phase	\$660	\$858
30 AMP, Three Phase	\$844	\$1,097
60 AMP, Three Phase	\$1,879	\$2,443
100 AMP, Three Phase	\$2,972	\$3,864
150 AMP, Three Phase	\$4,380	\$5,694
200 AMP, Three Phase	\$5,770	\$7,501

# POWER REQUIREMENTS EXAMPLES ON DUPLEX / 120 VOLT OUTLETS

Blender	375 Watts
Cash Register	500 Watts
Coffee Pot, Standard	600-1000 Watts
Coffee Pot, Large	1500-2000 Watts
Computer, Laptop	300-500 Watts
Computer, Desktop	500-750 Watts
Computer Monitor, Reg	200 Watts
Computer Monitor, Flat	250-500 Watts
Crock Pot	1000-1500 Watts
Hotplate, Single Elemer	nt. 1000 Watts
Hotplate, Dual Element.	2000 Watts
Lighting, Halogen	100-500 Watts, Per Bulb
Lighting, Conventional	60-250 Watts, Per Bulb
Popcorn Maker, Small	1000 Watts
Popcorn Maker, Large	1500-2000 Watts
Printer, Ink Jet	750-1000 Watts
Printer, Laser	1500-2000 Watts
Toaster	1500 Watts
TV, Standard	200-500 Watts
TV, LCD	500-1000 Watts
TV, Plasma	1000-1500 Watts

# \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

# TIPS:

- Rates include bringing services (up to 100 AMPS) to the rear of standard booth or to the nearest floor port inside an island booth. There are additional charges for services greater than 100 AMPS.
- All other work performed within a booth to place services in other locations will be charged on a time and material basis. A connect and disconnect fee will be incurred for all connected service, whether connected direct or otherwise.
- Generators are not permitted.





Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911



# FLOOD LIGHTS



# Our **ELECTRICAL SERVICES** provide **FLOOD LIGHTS** to meet your booth

lighting enhancement needs.

FLOOD LIGHTS	INCENTIVE*	BASE	
150 Watt, Single Light	\$65	\$88	
150 Watt, Double Light	\$70	\$95	
300 Watt, Single Light	\$80	\$108	
300 Watt, Double Light	\$85	\$115	
Flood Lights are on a 6ft - 8ft pole and include power.			

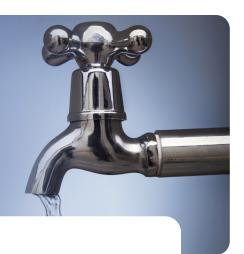
<sup>\*</sup>ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!







# ARE PLUMBING SERVICES AVAILABLE?



# Our **PLUMBING SERVICES** provide

# WATER SERVICES for sinks, pools or spas.

WATER	INCENTIVE*	BASE			
3/4" Service Outlet, First Connection	\$140	\$180			
3/4" Service Outlet, Additional Connection	\$90	\$112			
Direct tie in to equipment only. Water heater	rental required for hot water call	for quote.			
DRAINAGE	INCENTIVE*	BASE			
3" Drain line, First Connection	\$125	\$165			
3" Drain line, Additional Connection	\$90	\$120			
Direct tie in to e	quipment only.				
Grease trap not included. If n	eeded please call for quote.				
FILL AND DRAIN	INCENTIVE	BASE			
1-15 Gallons	\$60	\$78			
16-70 Gallons	\$75	\$100			
71-100 Gallons	\$100	\$125			
101-200 Gallons	\$150	\$180			
201-300 Gallons	\$175	\$200			
301-400 Gallons	\$210	\$250			
401-500 Gallons	\$240	\$275			
501-1000 Gallons	\$500	\$550			
Additional 500 Gallons	\$95	\$105			
Fill and Drain one time only, labor charges apply for additional fills.					

# \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

#### TIPS:

- Water services come from floor pockets
- If hot water is needed, rental of hot water heater is required
- Pricing includes Labor and Material for each service





Order online at:

https://orders.smartcitynetworks.com

or call 888.446.6911







COMPRESSED AIR [ 90-100 PSI ]	INCENTIVE*	BASE	
1/4" Compressed Air, First Connection	\$220	\$270	
1/4" Compressed Air, Additional Connection	\$110	\$135	
For any compressed air special requirements please call for quote.			

### \*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

- · Labor and Material not included with any plumbing services
- 1/4" Milton #715 Female Coupler







# Frequently Asked Questions

# DOES SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI?

Yes! Smart City Networks provides complimentary Wi-Fi in most designated public areas of the facility, such as the concourse lobbies and food courts. Check with your specific venue for locations. This service is made available to approximately 30 million guests, visitors, and attendees at our convention centers throughout the country. There is no requirement to purchase a Smart City Networks service in order to take advantage of the complimentary Wi-Fi.

# WHY DOESN'T SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI IN THE EXHIBIT HALLS?

Exhibit halls are not public areas since this space is typically licensed to a company, government agency, or trade association for a private event. The space license agreement governs the availability of a range of services for the event and the license may or may not call for complimentary Wi-Fi services.

# WILL MY PERSONAL HOTSPOT (MI-FI) WORK IN YOUR BUILDING?

Yes – however, the capability of your personal mobile hotspot is limited by your cellular carrier by the spectrum and Internet bandwidth capacity they have made available. Cellular carrier signals penetrate into a facility either from a nearby cellular tower or via an in-building Distributed Antenna System (DAS). It is important to remember that your personal mobile hotspot is obtaining a wireless signal from a shared cellular network, so service may be disrupted or become unreliable due to user density and demand on the carrier's network. In all cases, you have the option to take advantage of the complimentary Wi-Fi throughout the public areas, or if you choose, you can purchase an upgraded package based on your service requirements.

#### WHAT MUST BE IDENTIFIED ON MY FLOORPLANS?

Floor plans should include the surrounding booth numbers for orientation, measurements and easy identification of all required end location(s). Be sure to distinguish your main distribution line (MDL) and additional patch cables. Please reference Smart City's Communications Floorplan Worksheet.

TIP: Most of our venue's data jacks originate from a floor pocket. Be sure to submit a completed floorplan prior to the first day show move-in to avoid any additional labor charges.



Order online at:

https://orders.smartcitynetworks.com or call 888.446.6911

### DO YOU OFFER INCENTIVE RATES?

Yes! Orders received along with payment by the incentive deadline date will receive our early incentive pricing.

# WHY ARE ROUTERS NOT ALLOWED ON A SHARED NETWORK?

Many times, Smart City has found that routers on a shared network are installed incorrectly, which can cause problems for other users of the network. Additionally, an accurate count of the number of devices on the network is required to determine the appropriate network size and bandwidth available to the network. For more information and to request the build-out of a special system to meet your needs, contact our team today for a quote.

# CAN I PROVIDE MY OWN SWITCH AND/OR CABLING?

Yes, you can provide your own switch and patch cables for in booth cabling. Unless otherwise mandated by the venue.

Please Note: Connectivity can be guaranteed only to the point where Smart City Networks' services originate in the booth. Smart City Networks cannot guarantee service on customer/exhibitor-provided cable(s) and/or equipment. Any request for trouble diagnosis or problem resolution found not to be the fault of Smart City Networks (such as faulty equipment or damaged cable) may be billed to the exhibitor at the prevailing labor rate.

### **HOW MUCH BANDWIDTH DO I NEED?**

To identify how much bandwidth you should require, please reach out to a technical representative in your organization, review your program specifications listed with any demonstrations or downloads you plan to run.

# WHAT DOES SD, HD, AND UHD STAND FOR?

SD, HD, and UHD are the abbreviated names of three video streaming formats. The basic difference between each of the formats is the number of pixels comprising the video image. The greater the pixel count the sharper and more detailed your video will be.

FORMAT	RESOLUTION	BANDWIDTH REQUIRED		
Standard Definition (SD)	720x480	3.0-5.0 Mbps		
High Definition (HD)	1280×720 & 1920×1080	5.0-8.0 Mbps		
Ultra High Definition (UHD)	3840×2160	25 Mbps		



# Our Promise ★★★★

Smart City Networks is "Where Technology Meets Hospitality". By anticipating and responding to our clients' needs, we continue to lead the nation in providing quality advanced technology and telecommunication solutions to the trade show and event industry. We work to build personal relationships with our clients because excellent service requires an exceptional and long-lasting commitment.



# **ELECTRICAL SERVICE CONTRACT**GEORGE R. BROWN CONVENTION CENTER



ELECTRI	C	GLOI	VUL IV.	. Di	(Outla )		u CL			
Exhibitor Company Name: Booth/Room#:				Booth/Room#:	Show Name:					
Billing Company Name:				Show Start Date: Show End D						
Billing Company Address:				INCENTIVE ORDER DEADLINE:						
billing Company Address:				14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN						
City, State	, Zip:				Country:	On-site Contact Name:	On-site Cell Number:			
Contact N	lame:		Phone Numb	ber:		Contact Email: Cell Number:			d	
	E	LECTRICAL	SERVICE	ς		DUPLEX OUTLI	FTS (120	VOITS LIP TO 2	000 \Λ/ΔΤΤς\	an
Includes		Material for Flo	-	_	100 AMPS	DUPLEX OUTLETS (120 VOLTS UP TO 2000 WATTS) Includes Labor and Material for each service indicated on the Floorplan				
QT'		INCENTIVE*	STANDARD		TOTAL	QTY WATTS		/e* standard	TOTAL	
- GI	15	\$149	\$194	\$		500	\$105	\$137	\$	
	20	\$177	\$230	\$		1000	\$127	\$165	\$	
1200	30	N/A	N/A	\$		1500	\$138	\$179	\$	
<b>2</b>	60	N/A	N/A	\$		2000	\$149	\$194	\$	
	100	N/A	N/A	\$				TOTAL		_
	200	N/A N/A	N/A N/A	\$		A separate outlet must be or	dored for a	and longtion Ada	d:+: = = =     =   = = = =	d
QT		INCENTIVE*	STANDARD	·	TOTAL	material apply to connect ar				ina
208V 1PHASE	20	\$266	\$346	\$				<u> </u>		
Ŧ.	30	\$361	\$469	\$		FLOOD LIGHT			_	
==	60	\$549	\$714	\$		Includes Electrical Services and Labor				
<b>8</b> —	100	\$813 \$1,197	\$1,057	\$		QTY CONFIGURATION	INCENTIV	/E* STANDARD	TOTAL	
2	200	\$1,197	\$1,556 \$1,856	\$		150 Watt - 1 light	\$65	\$88	\$	
QT	_	INCENTIVE*	STANDARD		TOTAL	150 Watt - 2 light	\$70	\$95	\$	and
208V 3PHASE	20	\$360	\$468	\$		300 Watt - 1 light	\$80	\$108	\$	
품	30	\$476	\$619	\$						
<u> </u>	60	\$813	\$1,057	\$		300 Watt - 2 light	\$85	\$115	\$	
<b>8</b> —	100	\$1,239 \$1,733	\$1,611 \$2,253	\$		L		TOTAL		
7	200	\$2,301	\$2,233	\$						
QT		INCENTIVE*	STANDARD	<u> </u>	TOTAL			SUBTOTAL	\$	
ASI	20	\$660	\$858	\$			12% E	STIMATED TAX	\$	
Ĭ.	30	\$844	\$1,097	\$				GRAND TOTAL	\$	
480V 3PHASE	60	\$1,879	\$2,443	\$		VMENT IN EUL 16 DECLUD			-	/E_INI
ő	100	\$2,972 \$4,380	\$3,864 \$5,694	\$		NYMENT IN FULL IS REQUIRE NPORTANT: Orders will be cance				
4	200	\$4,380 \$5,770	\$5,694 \$7,501	\$			. ,		,	
200 \$5,770 \$7,501 \$ move-in. All orders that have been canceled and then replaced will not receive discount pricing.										
TOTAL										
	•	nsion cords &	NEMA plugs	availa	ble for an   W	ith execution of this document	the Custo	mer hereby autho	orizes Smart C	City to
additior	ıal fee.					ovide services as requested he				
					ac	knowledges full and complete	understand	ling of the <u>lerms a</u>	nd Conditions.	

#### ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

	Printed Name:	Signature:	Date:
(X)		(X)	//

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **PAY VIA CREDIT CARD.** 

Make checks payable to
Send completed orders
with payment to:
SMART CITY ELECTRIC, INC.
5795 W. Badura Ave, Ste 110
Las Vegas NV 89118

Customer Number:







# INTERNET SERVICE CONTRACT GEORGE R. BROWN CONVENTION CENTER



Exhibitor Company Name: Booth/Room#:			Show Name:						
Billing Company Name:			Show Start Date: Show			ow End Date:			
Billing Company Address:			INCENTIVE ORDER DEADLINE:  14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN						
City, State, Zip:	City, State, Zip:			On-site Contact Name:			On-site Cell Number:		
Contact Name:	Phone Number:		Contact Email:			Cell Number:			
BASIC INTERNET, NOT FOR ST	REAMING		QT	Y INCENTIVE*	BASE	ON-SITE	TOTAL		
Includes: 1 Private IP Address, Routers P					T.				
1.5 Mbps Burstable To 3 Mbps (		<u> </u>		\$895	\$1,140	\$1,368			
Additional Device(s), Per Device				\$185	\$220	\$255			
DEDICATED INTERNET, FOR S		AING & WEBC	AST QT	Y INCENTIVE*	BASE	ON-SITE	TOTAL		
Includes: 5 Public IP Addresses, Routers	SUPPORTED				Τ .				
Dedicated 3 Mbps				\$3,495	\$4,370	\$5,244			
Dedicated 6 Mbps				\$5,900	\$7,375	\$8,850			
Dedicated 10 Mbps				\$7,850	\$9,810	\$11,772			
Dedicated 15 Mbps				\$11,700	\$14,630	\$17,556			
Dedicated 20 Mbps				\$15,500	\$19,380	\$23,256			
Upgrade to 29 Public Static IP Ado		\$995	\$1,194	\$1,433					
Higher bandwidth services ava		ng							
INTERNET EQUIPMENT & LAE	OR		QT	Y INCENTIVE*	BASE	ON-SITE	TOTAL		
Switch Rental – up to 24 ports				\$185	\$225	\$270			
Patch Cable (up to 100') – Cat5e				\$50	\$62	\$74			
Labor / Floor Work – four lines per hour				\$125	\$125	\$125			
Distance Fee for each Internet line delivered outside the facility				\$500	\$500	\$500			
WIRELESS INTERNET, Full prod	ucts catalog availab	le online							
SPECIAL QUOTE, Attachment A	or Statement of Wor	k (if applicable)							
Upon execution of this document the Customer hereby authorizes Smart City Networks					SUBTOTAL				
to provide services as requested herein, is authorized to request such acknowledges full and complete understanding of the <u>Terms and Condit</u>			services and ESTIMATED 10% TAX/FEES			0% TAX/FEES			
ACCEPTA	ANCE OF TERMS	AND CONDI	TIONS AND	AUTHORIZATI	ON OF OF	RDER			
Printed Name:			Signa	ture:			Date:		
(X) (X)					/_	/			

#### PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can pay via credit card.

Make checks payable to Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110

SMART CITY NETWORKS Las Vegas, NV 89118



ORDER NOW (